



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	DOGRA COLLEGE OF EDUCATION
Name of the head of the Institution	DR. VIKESH KUMAR SHARMA
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01923220129
Mobile no.	9596734637
Registered Email	principal.dogracollege@gmail.com
Alternate Email	isogradet@gmail.com
Address	Dogra College of Education, Maluk Bhawan, Bari Brahmana Samba (J&K)
City/Town	Bassi Kalan, Bari Brahmana Samba
State/UT	Jammu And Kashmir
Pincode	181133

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Semi-urban</b>
Financial Status	<b>Self financed</b>
Name of the IQAC co-ordinator/Director	<b>DR. SHEFALI SHARMA</b>
Phone no/Alternate Phone no.	<b>01923220129</b>
Mobile no.	<b>9086443670</b>
Registered Email	<b>principal.dogracollege@gmail.com</b>
Alternate Email	<b>isodogradet@gmail.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.naac.gov.in/">http://www.naac.gov.in/</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="https://www.dograeducationaltrust.com/dogra_education/calendar.aspx?type=bed">https://www.dograeducationaltrust.com/dogra_education/calendar.aspx?type=bed</a>

<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>1</b>	<b>C</b>	<b>1.78</b>	<b>2009</b>	<b>08-Mar-2009</b>	<b>07-Mar-2014</b>
<b>2</b>	<b>B</b>	<b>2.61</b>	<b>2015</b>	<b>16-Apr-2015</b>	<b>30-Apr-2020</b>

<b>6. Date of Establishment of IQAC</b>	<b>01-Nov-2007</b>
---	--------------------

<b>7. Internal Quality Assurance System</b>		
---	--	--

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Publication of Brochure	17-Jun-2019 01	180
Publication of Book on the Title	28-Jun-2019 01	255
Cleanliness Drive	13-Aug-2019 01	234
Plantation Drive	20-Nov-2019 01	180
Extension Lecture	29-Nov-2019 01	120
Training on Swayam Prabha	10-Jan-2020 01	90
Consultancy Services regarding NAAC accreditation process:- 1.	27-Feb-2020 01	18
Consultancy Services regarding NAAC accreditation process:- 1.	28-Feb-2020 01	13
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
<b>No Files Uploaded !!!</b>				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Internal External Audits (ISO). 2. Conduct of Extension/Orientation Lectures (Staff Students). 3. Publication of Brochure. 4. Publication of Book on the title (Educational Technology). 5. Consultancy Services regarding NAAC accreditation to Dogra Law College. 6. Consultancy Services regarding NAAC accreditation Dogra Degree College. 7. Training of Swayam Prabha. 8. Training on Digital Initiatives taken by the college (Staff Students).

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Internal External Audits (ISO).	Conducted
Conduct of Extension/Orientation Lectures (Staff & Students).	Conducted
Publication of Brochure	Published
Publication of Book on the title (Educational Technology).	Published
Consultancy Services regarding NAAC accreditation to Dogra Law College.	Successfully Provided
Consultancy Services regarding NAAC accreditation Dogra Degree College.	Successfully Provided
Training of Swayam Prabha (Staff).	Successfully Provided
Training on Digital Initiatives taken by the college (Staff & Students).	Successfully Provided
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Managing Committee (University of Jammu)	23-Dec-2019

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

Yes

Date of Visit

16-Apr-2015

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission	2020
Date of Submission	15-Jan-2020
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Data and information obtained as a result of monitoring and measurement processes from the Department analyzed to assess the performance against plans, objectives and other defined goals, and to identify areas for improvement. The institution data on various aspects of Quality Management has been provided on a sheet in the form of a form known as MIS FORM which gets filled and updated every month. This was probably done by the Management Representative and circulated to all the concerned as a part of the reference for further action. Following Key Performance Indicators (KPIs) have been included in the MIS Academics Total number of Enrolment Number of Dropouts Number of classes Conducted Average Students Class Attendance Long Absentees. Total extension Lectures Average monthly students satisfaction index Debate/Seminar/Symposium Participation of students in intercollegiate/university event Research projects completed Faculty Enrichment Programmes Complaint/suggestion received Average use of multimedia/overhead projector Non Conformity cases found Frequency of Meetings Conducted No. of class Tests Conducted No. of students who scored above 65 in Test No. of students Absent in Test Following Key Performance Indicators (Administration) have been included in the MIS Administration: Total Student Admitted No. of Students who paid the full fee Total No. of students admitted to Hostel Boys/Girls University Admission Compliance Status of R/R Submission Date Eligibility Form Submission Date No. Of qualifying Degree issued No. Of Character Certificate issued in the month No. of Provisional Certificate issued No. of Bonafide Certification issued Total No. Students availing the bus facility Total No. Dak Letters received/dispatch</p>

No. of circulars/Notices issued No. of Bulk SMS to reach the stakeholders at large instantly. A Comprehensive institution wise performance Management Information System (MIS) database is updated with performance reports from the departments activities. MIS is submitted every month to the Management for evaluation and course correction if required. The analysis of data providing information relating to student/stakeholder satisfaction, service conformance, characteristics and trends of processes and quality is also done at various levels in the institution. Institutional Performance Data is compiled and reviewed prior to the MRM. Quality objectives of each function of both institutions are reviewed in conjunction with the measured results and adjustments and course corrections done, as suitable. Appropriate corrective and preventive actions are initiated to improve the effectiveness of the quality management system. Records of data and analysis are maintained so that advanced strategy has to be made for the best educational organization structure.

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

In the process of curriculum planning & implementation, major decisions have been taken by various academic bodies of the University and these have been expected to be in consent with the broad policy decisions taken up by the subject panels of the UGC/NCTE on one hand and corresponding Higher Level Bodies for Higher Education on the other. The core activity in the curriculum planning process is working out the details of content items that would help to achieve the specific objectives set up for a particular course. It is a recurring phenomenon that closely corresponds to changes in the frontiers of knowledge as well as to the changing social needs and expectations. The Board of studies normally consists of teachers and experts with specific subject specializations. The curriculum for the B.Ed Course (two years) in the University of Jammu was developed by the concerned board of studies member and have been divided into units and sub-units, though the teaching schedule for each paper may differ from the sequence envisaged in the Syllabus of University of Jammu. In planning the curriculum for the B.Ed course, the decision regarding the different aspects of curriculum planning had been taken at different levels starting from the University of Jammu (Education Department) and the Board of studies in Education to the Academic Council and all other such bodies of the University. There was flexibility in the Schedule and Academic plan of the institution with ample scope for Innovation and Inclusion

of need-based activities i.e. providing varied learning situations both at the Institution level as well as on the field. Teaching practice had been carried on under simulated conditions for the Third & Fourth semester. In addition, they have to plan their lessons which help them to develop their writing skills. The students have been given the opportunity to contribute articles/writings etc. for the college magazine which helps them to further develop their writing skills. At the commencement of each academic year, faculty members provide the students with Individual time plans and Reading lists for each course which are displayed in the syllabus copy provided to the students. These academic plans are adhered to so that the student is able to gauge with a degree of clarity, what portion of the curriculum would be delivered within the stipulated time frame. These time plans were also preserved each year as documents. Besides traditional Lectures and Seminars, infrastructure for the use of ICT in Classrooms, like PowerPoint Presentations, Smart Boards and Audio-Visual support are all available to make the delivery of the curriculum enabling and interest aroused for the students. Bridge courses in the form of content Enrichment Were held in order to make the curriculum delivery more Holistic and Effective. Tutorials and Brainstorming sessions were held along with Mentoring and Participative Learning encouraged. Internal assessments have been done transparently with examined scripts through constructive feedback written were shown to the students. Interpersonal skills are enhanced through varied workshops organized by the college

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
No file uploaded.		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
No file uploaded.		

#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field
-------------------------	--------------------------	------------------------------------

		Projects / Internships
BEd	SCHOOL INTERNSHIP	244
No file uploaded.		

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

<p>Feedback Obtained</p> <p>For Quality Sustenance and Quality Enhancement, the institution invites feedback, suggestions from the management, teachers, students and stakeholders, with reference to the curriculum at regular intervals to review the ideas. Dogra College of Education analyses and uses the outcome from the feedback to review and identify areas of improvement. The IQAC collects feedback from Trainees, Faculty, Parents Alumni on different parameters of the college functioning. The trainees give their feedback regarding the Curriculum, Teachers and various services and facilities provided by the college. Alumni also give their feedback about their experiences and knowledge gained during their stay in the college. The feedback has been analyzed to arrive at some strengths and weaknesses in the functioning of the college regarding various aspects with the purpose of bringing further improvement. A pattern of regular feedback is followed to ensure the correctness of the response and at times the feedback is in the form of responses communicated to the teachers by the learners as well. During the practice of teaching, feedback is given to the students after the delivery of the lessons by the student trainers by the peer group and the supervisor. The feedback has been given as oral feedback or written feedback in the form of an Observation schedule filled in by the supervisor meant for different skills. At times Tape recorder was also used for the purpose. During Macro Teaching Practice, written feedback has been given by the supervisor during the delivery of the lesson on the practical notebook in addition to the oral feedback. The supervisor also has to fill in the Teacher Assessment Battery (TAB), based on the performance of the Teacher Trainees on different Aspects. The Supervisors of the group, the Principal and the Faculty of the Teaching Schools were critically appraised by the Teacher Trainees through the feedback system. The Staff Appraisal forms have been sorted and given to the concerned Staff Member who critically analyses the Ratings and Feedbacks given by the Teacher Trainees and also Review the Effectiveness of the Teaching-Learning Strategies used by them, Guidance has been given for Practicum and Feedback Strategies usage. A consolidated report of the appraisal received was then prepared by the faculty and Submitted on the basis of which a Confidential report was prepared by the Principal. Student Satisfaction surveys have been conducted by the college through (Student Survey Feedback Form). The concerned in charge analyse the Feedback forms and submit the report to the Head of the Institution for further improvement.</p>
---

## CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile



### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Teacher Education	150	111	95
BEd	Teacher Education	150	194	150

[View File](#)

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	245	Nil	14	Nil	Nil

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
14	14	28	3	3	6

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

**Mentoring System:-** The process of mentoring is an individualized form of counselling and guidance activities. The practice is aimed at fostering a better rapport between the students and the teachers at a personal level. Effective monitoring begins with the faculty and depends upon the healthy relationship between faculty and students. A group of 15-20 students is assigned to each staff member (Guardian Teacher) for collecting personal information from the ward without touching sensitive issues. Critical issues are brought to the notice of the Head of the Department. The teacher meets the wards informally outside class hours as well guides them regarding their career options. A Guardian teacher documented record of the mentoring process is maintained by the mentor teacher. The group of 20-25 teacher trainee is assigned to each staff member who are attached for the entire teaching practice, field visits and writing of reflecting journal. The group in charge understands the teacher trainee behavioural emotional problem the socio-economic conditions and involvement in a curricular, co-curricular activity. On the other side students with low marks are identifying and suggestions are given to them individually for their improvement. Mentoring students thus is an essential feature to render equitable service to all students who have varied backgrounds. Student-mentorship has the following aims:- (a) To enhance students academic performance and attendance. (b) To minimize student dropout rates. (c) To identify, understand the status of slow learners and encourage advanced learners. (d) To render equitable service to students. Types of Mentoring

- Professional Guidance – regarding professional goals, selection of career and higher education.
- Career advancement – regarding self-employment opportunities, morale, honesty, integrity required for career growth.
- Course-specific – regarding attendance performance in the present semester and overall performance in the previous semester.

**Responsibilities of the Mentor**

- Meets the group of students at least twice a month.
- Continuously counsels, guides motivate the students in all academic matters.
- Advises the students in their career development / professional guidance.
- Maintains a detailed progressive record of the students.
- Maintains a brief but clear record of all discussions with students.

**Responsibilities of the Principal**

- Meets all mentors of his/her college at least once a week to review the proper implementation of the system.
- Advises

mentors wherever necessary. • Initiates administrative action on students when necessary. • Keeps the head of the institution informed.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
245	14	1:18

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	14	2	Nil	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	NIL	Nil	NIL

No file uploaded.

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	BDE	IV (2017-2019)	18/04/2019	06/06/2019
BEd	BDE	II (2018-2020)	08/06/2019	13/09/2019

No file uploaded.

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college strongly believes that teaching practice is a strong base to develop and strengthen the teaching competence of the entrants in the teaching profession i.e. the Teacher-trainees. The college follows a comprehensive mechanism of feedback that involves Assignment/ Evaluation outcomes for improving the performance of students. As per University guidelines, the Internal Assessment marks were not revealed to the students. However, the faculty guide students on how to improve their performance, and give constructive feedback. The assessment outcomes of every activity are scrutinized during regular staff meetings with an objective to improve/modify the curriculum transaction such as integration of even more Innovative and participatory learning strategies, Blended learning, use of social media. The new strategies implemented were then reviewed for their effectiveness in the subsequent staff meetings. The below-listed tasks were a part of the Evaluation processes for the current Two Year B.Ed Programme. 1) Internal Assessment Tests: The college conducts two internal assessment tests which are compulsory for all the teacher trainees. 2) Teacher Assessment: Subject teacher conducts various tests such as Surprise test, Mock test, Objective type test, Oral discussion and Feedback system. 3) Practical Examination (Viva-Voce):

Evaluation of Practical Examination was based on Viva Voice External Examiners evaluates the teacher trainees on the following parameters i) School Visits ii) School Internship Programme iii) Sessional Work (Subject Wise) iv) Project Work v) Pupil Teacher Behaviour etc. 4) Result Analysis: After the declaration of the University result, the scores of Teacher Trainees were analyzed by the convener examination committee and subject teachers. The Analysis report was submitted to the Principal for further improvement directions.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college prepares the Academic calendar at the beginning of the year in consultation with all faculty members and the Internal Quality Insurance Cell so as to ensure the inclusion of all activities to be conducted during the year. The academic calendar is thoroughly discussed with the staff and IQAC members. The tentative dates of Extension activities and Annual day were also mentioned in the Academic Calendar. Schedule of other activities such as Internal Examination, Social and other Cultural programmes, School Internship programme, Sessional visits, Sports etc are also included in the Academic Calendar. The Institutional adheres to the Academic Calendar for the conduct of Continuous Internal Evaluation and consults it with the Principal Academic Coordinator of the college.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[https://www.dograeducationaltrust.com/admin\\_panel/files/4202126037761.pdf](https://www.dograeducationaltrust.com/admin_panel/files/4202126037761.pdf)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BDE	BEd	Teacher Education	141	135	95.7

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://www.dograeducationaltrust.com/admin\\_panel/files/520213043180.pdf](https://www.dograeducationaltrust.com/admin_panel/files/520213043180.pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	NIL	0	0
Minor Projects	0	NIL	0	0
Interdisciplinary Projects	0	NIL	0	0

Industry sponsored Projects	0	NIL	0	0
Projects sponsored by the University	0	NIL	0	0
Students Research Projects (Other than compulsory by the University)	0	NIL	0	0
International Projects	0	NIL	0	0
Any Other (Specify)	0	NIL	0	0
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on Intellectual Property Right : Need of the hour	Dogra College Of Education	06/01/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
------	------------	-----------------------	--------------------------------

National	NIL	Nil	0
International	NIL	Nil	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	Nil
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	NIL
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	7	Nil	Nil
Presented papers	1	Nil	Nil	Nil
Resource persons	Nil	Nil	Nil	Nil
No file uploaded.				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Donation Drive of stationery items for students of Govt. School Bari Brahmana	NSS	12	110
Awareness Programme on "No	ENVIRONMENT CLUB	14	120

Use of Plastic"			
Swaacch Bharat Abhiyan	NSS	12	75
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Health Awareness	NSS	Sensitization Programme on Healthy Life Style at adopted village Dholian	14	100
Caring of Sr. Citizen	NSS	Guest Lecture	14	100
Gender Bias	NSS	Skit	12	120
AIDS Awareness	NSS	Poster Making	13	110
Swachh Bharat Abhiyan	NSS	Awareness Programmes	12	120
No file uploaded.				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	School Internship	New Leadership Kanhal, 9906249304	04/02/2020	24/02/2020	24

Internship	School Internship	Govt. Hr. Sec. School Jhakh, 01923242929	04/02/2020	24/02/2020	24
Internship	School	Govt.Hr. Sec. School Smailpur, 9622067605	04/02/2020	24/02/2020	24
Internship	School Internship	Sher-E-Kashmir Bari Brahmana, 9419154821	04/02/2020	24/02/2020	24
Internship	School Internship	Govt. BHS School Bari Brahmana, 7889850739	04/02/2020	24/02/2020	24
Internship	School Internship	Govt. GHS School Bari Brahamana, 9419106175	04/02/2020	24/02/2020	24

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil

No file uploaded.

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5354000	3477800

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Others	Existing
Classrooms with Wi-Fi OR LAN	Existing

[View File](#)





Total	28	1	1	2	0	5	1	100	0
-------	----	---	---	---	---	---	---	-----	---

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
----------------

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
400000	165502	5354000	3477800

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college ensures optimal allocation and utilization of the available financial resources for maintenance and improvement of different facilities by holding regular meetings of various Committees constituted for this purpose. The library caters Academic and Co-Curricular needs of the students and staff and helps its users to locate, select and acquire the information needed. Staff Members and Students can access the Library facilities and can borrow books, Magazines, Periodicals, CD-ROM and other materials as per the rules for each category in general maintenance. The requirement and list of books were taken from the different Publishers. The finalized list of required books has been duly approved and signed by the Principal. Every year at the beginning of the session, students were motivated to register themselves in the library to use DELNET Services. The Library has a special facility for the Student's net-surfing by setting up two special computers for them. Suggestion boxes have been installed inside the reading room to take users feedback. Their continuous feedback helps a lot in introducing new ideas regarding Library Enrichment. The proper account of visitors (Students and Staff) on daily basis have been maintained. Other issues such as weeding out of old titles, schedule of Issue/ Return of books etc are chalked out / resolved by the library committee. Up-gradation of the computer systems had been generally done on a need basis. To fulfil the Emergency demands, Individual system up-gradation has been carried out keeping in mind the need for update, Deployment and Maintenance of the Computers in the Institution. Hardware and Software Maintenance of Computers and Accessories were done by IT vendors. The AMCs for website maintenance, CCTV, Biometric system have to be maintained by the vendors. The office maintains register(s) to record the complaints related to AC, Furniture, Fixtures, Plumbing, Electrical work etc. Besides this, the nature of the complaints, majority of them were resolved by the in-house staff. If required, the experts from outside agencies were called. Annual Maintenance Contracts are signed for AC, Coolers other Electric Gadgets, Pest Control, Water Purification Fumigation Process. Indoor Auditorium and Outdoor Auditorium, Conference Hall Multipurpose Halls are available for college programs

[https://www.dograeducationaltrust.com/dogra\\_education/facilities.aspx#8](https://www.dograeducationaltrust.com/dogra_education/facilities.aspx#8)

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

## 5.1 – Student Support

### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Means cum Merit Based Scholarship	0	0
Financial Support from Other Sources			
a) National	Post-matric scholarship	42	966000
b) International	Nil	Nil	0
No file uploaded.			

### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga and meditation	21/06/2020	239	Dogra College of Education
Remedial coaching	25/01/2020	239	Dogra College of Education
Language Lab (Linguistic Skills)	10/11/2020	95	Dogra College of Education
<a href="#">View File</a>			

### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	CTET	15	22	4	8
No file uploaded.					

### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Rich Harvest School	49	8

No file uploaded.

#### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	5	B. Ed.	Education	Central University of Jammu	M. ED.
2019	2	B. Ed.	Education	Distance education of Jammu	M.A. in Political Science
2019	1	B. Ed.	Education	Jammu University	M.A. in English

No file uploaded.

#### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	4

[View File](#)

#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Chess Competition (F)	Institution Level	2
Chess Competition (M)	Institution Level	2
Table Tennis Competition (M)	Institution Level	4
Badminton Competition (Mixed) Double	Institution Level	6
Badminton Competition (F) Double	Institutional Level	2
Badminton Competition (F) Singles	Institutional Level	4
Badminton Competition (M) Double	Institutional Level	2
Badminton Competition (M) Singles	Institutional Level	14
Basketball Competition	Institutional Level	14
Volleyball Competition	Institution Level	14

[View File](#)

### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
------	-------------------------	------------------------	-----------------------------	-------------------------------	-------------------	---------------------

Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college does not have a student council in existence. However, various committees in the college look after various academics and non-academic aspects headed by faculty and in some cases have student members as well. A list of the committees is given below:- 1. College Development Committee 2. IQAC 3. NAAC Committee 4. ISO Committee 5. Grievances Redressal Committee 6. Anti Ragging Committee 7. Placement Committee 8. Games Sports Committee 9. Discipline Committee 10. Magazine / Prospectus / News Letter Committee 11. Canteen / Refreshment Committee 12. Library Committee 13. Research Development Committee 14. Press Release Committee 15. Social Cultural Committee 16. Notice Board Committee

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

89

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution recognizes the abilities of its Faculty and believes in Decentralization of Tasks and Transparency. The Management of the institution is the Overall In-charge. The Principal leads the institution towards its goals, by planning the activities of the institution, forming committees, Delegating powers to the in-charges and Co-in charge of the committees, motivating and encouraging the committees to excel in their tasks, monitoring the progress and evaluating the success of all the tasks and projects. Apart from that the Principal communicates all significant information to all the stakeholders and maintains records of all the functions of the institution. The Faculty under the guidance of the Principal was responsible for the Academic Functioning of the college, by being part of several specialized committees that work with a high degree of efficiency. The institution has well defined Organizational Chart which delineates the Roles and Responsibilities of all the staff members. The Faculty in charge of each Committee has to submit to the Principal a term wise written report of the Academic and Non-Academic activities conducted. The written reports have been used to review and reflect on the progress and quality of the various institutional activities in alignment with the Vision, Mission, Goals and Objectives of the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<p>The admission process is highly transparent. Rules and regulations of the University are strictly adhered to. Admissions are purely merit based. Candidates are required to fill the university centralized form. Each application is processed and verified. The college strictly follows the reservation policies of the University for admissions. The college has a computerized admission management system.</p>
Industry Interaction / Collaboration	<p>College collaborates with different schools (Govt. and Non Govt.) for practice of teaching school internship program. The college conducts Intra College activities to their sister concerned institution.</p>
Human Resource Management	<p>Confidential performance appraisals are regularly filled and used positively. Personal files well maintained. The college has computerized account keeping and administrative system. Payslips and PF statements of employees are transmitted electronically. Latest modular work area for employees in the administrative office. Biometric attendance system ensures regularity and fair assessment. All leave rules as per the college are adhered to. An open door policy for feedbacks and prompt grievance redressal. College provides ESIC facility to the faculty (teaching non-teaching).</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>The Library is regularly updated. Books other materials are brought as per requirement. Physical infrastructure instrumentation is sufficient to run courses. Library is well equipped with new and latest books of different course code. Library provides sitting for student and for teachers also so that they can read more and more books and update themselves. Library also provides teaching subject books like Teaching of Hindi, Teaching of English, Teaching of Social Sciences, Teaching of Mathematics, Teaching of Physical</p>

Science and Teaching of Commerce. Library provides DELNET Services to students and every staff member of the department, so that they can easily access its e-books e-journals. In our college there is Computer Lab where students know about the different functions of computer. They also search different topics of different course code. Class Rooms, Seminar Hall Cum Examination Conference Hall are equipped with projector screen to facilitate teaching learning process. The college has well equipped physical infrastructure for our students like Badminton Court, Sports Ground, Canteen, Library Shooting Range.

Research and Development

Research committee is active in the institution. It motivates teachers students to participate in conferences, seminar workshops as well as Ph.D. other research activities.

Examination and Evaluation

The rules and regulations concerning the evaluation process, distribution of marks of internal assessment are displayed in the brochure and announced on orientation days. The departments hold regular meetings to ensure that the teachers take regular class tests, assignment, presentations etc. Record of syllabi covered every month is maintained by each subject teachers. The college has a Examination Committee to analyze the score sheet of the students. Internal Examination Committee ensures the timely completion of records such as attendance, marks of assignments, tests and projects to the Principal.

Teaching and Learning

The college continuously improves its infrastructure and incorporates new technology, tools and aids, to improve the teaching and learning processes. Classrooms are equipped with projectors. WiFi is available across the college campus. Computer Systems are also available in library to help students prepare their presentations and get access to e-resources. 2. Teaching is supplemented with workshops, educational tours. National and International Seminars and conferences are conducted. Students participate in events organized by the University and other colleges.

Curriculum Development

Adopted curriculum is developed into

Course Breakup Plan Academic Calendar is prepared before the commencement of the session. Our college adopted student centered approach as far as teaching learning is concerned. A well planned strategy for curriculum development and effective teaching and learning are made by the institution. The schedule of the curriculum is decided in official meetings and is conveyed to the students verbally and through notice boards. The teaching plan of the exams of each semester is prepared by the Principal of the college according to academic calendar. The college provides ICT facility with WIFI to the students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>1. Academic calendar is planned and uploaded on the website. 2. Implemented a Whatsapp system, individual and group SMS services/emails for dissemination of information including regular notice to all stakeholders. 3. Setting up virtual learning system through Google meet, What's App Wise App.</p>
Administration	<p>1. AISHE i.e. All India Survey of Higher Education which is under the HRD Ministry, New Delhi. (Data of student teachers, academic progress, details of teaching as well as non-teaching staff, accounts, all this is to be updated every year). 2. MIS - Management Information System which is applicable to all the colleges working under Dogra Educational Trust. 3. College profile uploaded on the college website. 4. Students enrolled in the college through online mode which is prescribed by the University of Jammu. 5. Enrollment and Eligibility forms are filled by the student teachers in the administrative office of the college.</p>
Finance and Accounts	<p>1. The students deposit their fee through online/offline mode. College is using Busy Jupsoft Software for maintaining the books of accounts and Payroll software for salary dispersal.</p>
Student Admission and Support	<p>1. Online admission process helps the students to get enrolled easily. College also provides all the necessary information which is required for the admission purpose. All the necessary information is available on the website</p>

	of college and social media sites such as facebook, whatsapp, newspaper, radio local channels are used for knowledge gathering and sharing educational resources.
Examination	1. Examination forms are generated online and filled individually in the college. Admit Card is issued in the office of the college. 2. Semester wise examination is conducted by the University of Jammu. 3. College conducts two Internal Assessment Tests (Subjectwise) and also evaluate sessional work, In-house activity, School Internship visits as per university norms.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Guest Lecture "Separatism in JK and Agitation Dynamism"	"Separatism in JK and Agitation Dynamism"	10/10/2019	10/10/2019	14	2
2019	Extension Lecture on "How to become effective Teacher"	How to become effective Teacher	29/11/2019	29/11/2019	14	2
2019	Faculty Knowledge Sharing Program on "Intelligence for"	"Intelligence for Internet Technologies"	17/12/2019	17/12/2019	14	2



	Internet Technologies"					
2020	Computer Literacy Workshop on MS PowerPoint	MS PowerPoint	08/01/2020	08/01/2020	14	3
2020	Knowledge Sharing on Accounting Financing	Knowledge sharing program on Accounting Financing.	20/01/2020	20/01/2020	14	3
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Workshop on Action Research at University of Jammu	2	05/05/2020	05/05/2020	01
Two Days Workshop on "Internship Project Work of Teacher Educator"	2	27/01/2020	28/01/2020	02
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	14	Nil	11

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF, ESIC (Facility), Insurance	EPF, ESIC (Facility), Insurance	Scholarship on Merit Basis, Social Welfare Scheme, Insurance

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, The College has a mechanism for a regular internal and external audit by statutory auditors. The Accounts section of the college is entrusted with the task of monitoring all financial transactions of the College and periodically reviews the receipts and expenditures in the College. A statutory and certified Chartered Accountant conducts an annual financial audit of the college. The audits are conducted as per standard procedures prescribed for the purpose. The

Internal auditors are trained every year at the minimum for the reasons of clarity and towards enhancing their skills of audit. External Audits have been also carried out elaborately by the external agency on yearly basis.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
No file uploaded.		

6.4.3 – Total corpus fund generated

333800
--------

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	ACM Limited, Unit V Merus court, Meridial park, Leicesterle 191 RJ	Yes	Dogra College of Education
Administrative	Yes	ACM Limited, Unit V Merus court, Meridial park, Leicesterle 191 RJ	Yes	Dogra College of Education

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<p>Parents have the facility to interact with the Principal and teachers to discuss the progress of their wards through mobile phone/ email or in person. Parents are frequently informed about their ward's academic progress and absenteeism if any. Parents are also invited during different events and functions organised by the college. However, the college ensures a healthy interaction with the parents. They actively participate and give their suggestions in the meetings. The report about Irregular students or Students who require special attention has always been sent to the parents to solicit their cooperation. Parents extend their support Permission for field visits excursions arranged at the College level.</p>
---

6.5.3 – Development programmes for support staff (at least three)

<ul style="list-style-type: none"> <li>• Training/Orientation Programme on Computer Skills.</li> <li>• Yoga Meditation Sessions.</li> <li>• Awareness of Health Hygiene for medical treatment of support staff.</li> </ul>
--

6.5.4 – Post Accreditation initiative(s) (mention at least three)

<ul style="list-style-type: none"> <li>• Energy Saving initiatives (Solar Panels).</li> <li>• Library Management Software (LMS)</li> <li>Administrative Software busy software.</li> <li>• Establishment of Language Lab.</li> <li>• Installation of Biometric</li> <li>• Installation of ERP Software</li> </ul>
---

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal
--

	Yes
b) Participation in NIRF	No
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	a) Guest Lecture on the Topic "Separatism in JK Agitation Dynamism"	10/10/2019	10/10/2019	10/10/2019	190
2019	b) Guest Lecture on "How to Become a Effective Teacher"	29/10/2019	29/10/2019	29/10/2019	104
2019	c) Extension Lecture on "Cost Analysis"	05/12/2019	05/12/2019	05/12/2019	80
2019	Cleanliness Drive	13/08/2019	13/08/2019	13/08/2019	234
2019	Plantation Drive	23/11/2019	23/11/2019	23/11/2019	135
2020	Computer Literacy Workshop for Teachers	08/01/2020	08/01/2020	08/01/2020	15

[View File](#)

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Symposium on the occasion of International Womens Day	08/03/2019	08/03/2019	245	4
Poster making competition on	30/11/2019	30/11/2019	150	4

## 7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

- The college has installed solar panels on the rooftop of the buildings to cater to the power needs of the college.
- CFL and LED bulbs have been installed in place of incandescent bulbs.
- The students and staff members ensure switching off all electrical fittings before leaving their classrooms or labs.
- "No Use of Plastic" Campaign.

## 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	Yes	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	No	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

## 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	12/03/2019	01	Literacy Survey	Value of Education	245
2019	1	1	13/03/2019	01	Rally on Cleanliness Drive	Awareness Regarding Cleanliness Plantation	245
2019	1	1	14/03/2019	01	Awareness Programme by NSS Volunteer	Physical Education	245
2019	1	1	15/03/2019	01	Awareness Lecture	Social Issues	245

					among the Villagers of Village (Dollian)		
2019	1	1	16/03/2019	01	Awareness about Road Safety Rules	Importance of Road Safety Rules	245
2019	1	1	18/03/2019	01	Awareness Lecture on Water Hygiene	Importance of Hygiene Sanitation	245
2019	1	1	09/11/2019	01	Visit to Slum Area	Solving the problems of slum area	245
2019	1	1	09/12/2019	01	Nukkad Natak	To make people aware about their rights	245
2019	1	1	15/12/2019	01	Pulse Polio Campaign	To free country from the Polio Virus	245

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Pamphlet	29/05/2019	Information regarding the college and its facilities.
College Prospectus	17/06/2019	The college prospectus is a code of conduct for various stake holders. It is published annually, a few months advance of the admission of the new students. It lays down the vision and mission of the college to educate, enable and empower young students and prescribes adherence to human values, such as diversity, integration programmes, service and

sensitivity towards community awareness about heritage and history, environmental consciousness and values of citizenship. It prescribes professional ethics through insistence upon rules and regulation and ordinances that are necessary for maintaining the discipline of the college.

College Magazine

16/10/2019

The magazine is a platform to exhibit the literary skills and innovative ideas of teachers and students. It is a source to share information, spread the latest technical knowledge and cultivate right ways that will equip all of us to stay competent in our respective field of study.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Kargil Vijay Divas	26/07/2019	26/07/2019	190
Guest Lecture on the topic separatism in JK Agitational Dynamism	10/10/2019	10/10/2019	190
Swachhta Pakhwada	13/08/2019	14/08/2019	245
Celebration of Independence Day	15/08/2019	15/08/2019	150
Celebration of Republic Day	26/01/2020	26/01/2020	98

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- The college has a dedicated environment club that organizes various programmes related to environmental sustenance and upkeep and also organizes outreach programmes for the community and creates awareness and sensitization about various environmental issues to the stakeholders.
- Gift a Plant sapling initiative to all Practice Teaching Schools.
- LED lights installed on the college campus. All the lights are energy efficient.
- The college has adopted Swacch Bharat Abhiyan to keep the campus and neighbourhood clean.
- The college has taken digital initiatives like online assessment, use of internal emails system and online attendance to save paper.
- Solar Panels have been installed

on the college campus.

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Promotion of Environmental Consciousness some good practices toward preserving a healthy environment are the Solar Energy Panel College is installed. To boost a clean environment, the Environmental Club initiates several programmes to maintain a green campus. The programme comprised poster making, essay writing, slogan writing competition, and signature campaign. On the occasion, the college. 2. The college has a feedback mechanism for enhancing quality and excellence. The college improves quality in all the areas related to teaching-learning with the analysis of feedback from the stakeholders and also makes extensive use of ICT in Teaching, Learning Administration.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[https://www.dograeducationaltrust.com/dogra\\_education/newsdetail.aspx?id=39](https://www.dograeducationaltrust.com/dogra_education/newsdetail.aspx?id=39)

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Dogra College of Education is committed to preserving its rich history and cultural heritage and making it a place of learning that would strive towards an ever higher degree of excellence in the development of the mind and spirit.

- It has preserved its rich history and culture by establishing Dogra History. The high degree of excellence has been achieved by: (a) Optimum transparency in the admission of student and faculty appointment (b) Upholding merit as foremost criterion (c) Maintenance of work culture (d) Discipline combined with the freedom of thought and expression (e) Sense of national consciousness. Development of mind and spirit is woven into the ambivalence of the learning environment. Students are encouraged to give up all that is dogmatic, respect all religions, be honest and hardworking, courteous towards the staff, faculty to be caring, understanding and responsive. Moreover, emphasis is also laid on serving humanity and living life with dignity.

Provide the weblink of the institution

[https://www.dograeducationaltrust.com/dogra\\_education/newsdetail.aspx?id=40](https://www.dograeducationaltrust.com/dogra_education/newsdetail.aspx?id=40)

## 8.Future Plans of Actions for Next Academic Year

1) To get NCTE recognition for the College 2) To establish an E-learning management system in the college 3) To conduct Online/Offline Skill development, Orientation and Retraining Programmes for Faculty members and office staff. 4) To organize more Academic and Social Outreach Programmes for the benefit of society. 5) To Collaborate with other Educational Institutions and industries. 6) Community Outreach Programmes. 7) Strengthen efforts towards Mental Health Support in the changed circumstances. 8) Organize Online/Offline Faculty Development Programs.