

OFFICE OF THE PRINCIPAL
DOGRA COLLEGE OF EDUCATION
BARI BRAHMANA, SAMBA

Ref No : DCE/R/ADM-02/53/35/2021

Dated : 05 February 2021

Notice

1. Sequel to the compliance to Govt. order No. 18-JK (HE) of 2021 dated 28.01.2021, it is for the information of faculty members and students B.Ed Course, session 2019-21 (III Sem) of the Dogra College of Education that there will be offline classes in the College w.e.f 08th of February 2021.
2. Standard Operating Procedure attached herewith as also notified by the Department of Higher Education are followed in letter and spirit in addition to the suggestions of District Disaster Management and SOPs for safety and health protocol issued by UGC.
3. All the staff members and students of B.Ed Course, Session 2019-21 (III Sem) are hereby directed to attend the classes accordingly.

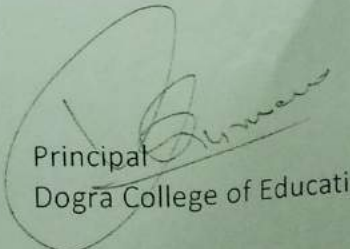
Principal
Dogra College of Education

Copy to:-

1. The Secretary, Dogra Educational Trust for kind information
2. Academic Coordinator, DCE
3. Notice Board
4. Office Record
5. Website update.

SOPs ON PREVENTIVE MEASURES TO BE FOLLOWED DURING CONDUCT OF OFFLINE CLASSWORK

- To avoid the risk of transmission, the students, faculty and staff should be screened and symptomatic ones be advised to get clinically assessed before allowing them entry into the campus. In this regard, adequate arrangements of thermal scanners, sanitizers, face make should be made available at all entries and exit points including the reception area.
- All students, teaching faculty and other staff should wear face masks compulsorily and have their own sanitizer also with them.
- Students shall sit almost 2 meters apart from each other. In case of non availability of such space, staggered schedule/ shift timings and students rotation can be an option to be devised by Head/Principal concerned
- Sufficient hand washing points with proper soap should be made available for the students and staff at suitable locations within the premises of institution. Everybody should wash hands frequently maintaining proper physical distance. Safe water, cleaning supplies and sufficient segregated toilets shall be kept operational.
- Touching of surfaces by the students, teaching faculty and other staff members in and around the area of institution should be cautioned against and prohibited.
- Disinfecting, sanitizing and cleaning the learning spaces, laboratories to be ensured as per protocol in all the institutions.
- While coming and leaving colleges, students and staff should maintain physical distance of at least one meters from each other and no student or staff member should breach this distance rule either during the college or while coming or leaving the Institute. In all cases, gathering or grouping should be avoided and everybody should come and leave institution individually.
- No exchange /sharing books, notebooks, pencils, pens and other items among students / faculty members should be allowed.
- Orientation of faculty and students regarding Covid-19 related precautions to be observed by each institution on regular intervals.
- All such programmes and extracurricular activities should be avoided where physical distancing is not possible.
- Institution should ensure there is space to temporarily separate sick students and staff without creating stigma. Share procedures with staff, parents and students, including advising all sick students and staff to remain home.
- Institution authorities should limit any non essential visitors, volunteers and activities involving external groups in the institution.
- Students may consider installing "Aarogya Setu App" in their mobiles.
- Students should carry their own water bottles with them.
- Spitting shall be strictly prohibited.
- Reporting time for the students will be 9 O'clock sharp.


Principal
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