



DOGRA DEGREE COLLEGE

Ph. : 01923-220063
01923-220000

(Recognised by J&K Govt. & Affiliated to the University of Jammu)
"Dogra Educational Complex"

BASSI KALAN, BARI BRAHAMANA, JAMMU (J&K) - 181133

Website : www.dogradegreecollege.com

E-mail ID : dogradegreecollege@gmail.com

Ref. No _____

Dated _____

Motto:-

Motto of our college is, "Knowledge For Liberation".

Vision:-

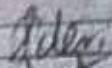
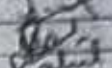
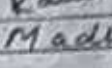
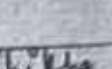
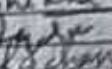

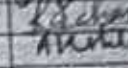
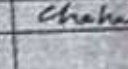
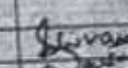
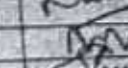
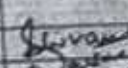

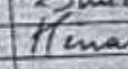

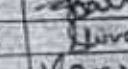
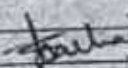
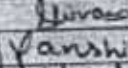
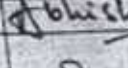




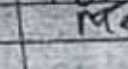
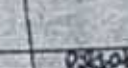
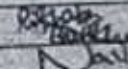
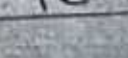
To be socially responsible through developing a world class centre of excellence in professional higher education enabling young aspirants to add value to the society at large with their personal & professional acumen.

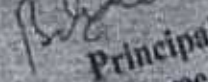
Mission:-

1. To spread knowledge through professional academic programmes of contemporary education system aided by best administrative practices.
2. To promote quality education through consistent efforts, conviction and commitment.
3. To lead as the most reliable institution providing most competitive education dissemination using latest technology.
4. To guide, conserve and develop precious human resources and values in multifarious sphere of activity so that the students develop a sense of patriotism as responsible citizen.
5. To act as an experimental karambhoomi for which emphasis is laid on scientific experimental approach to make learning experience more effective.
6. To empower marginalized sections of society especially women and children.


PRINCIPAL
Dogra Degree College
Bassi Kalan (Bari Brahmna)
Jammu-181133

DOGRA DEGREE COLLEGE
Bassi Kalan Bari Brahmana
List of Committee Constituted for session 2021-22

S. no.	Name of the Committee and its Convener & constituent members		Signature
1	College Development and Infrastructure Committee (to meet Monthly/May & December)		
	a	Simran Devi Convener	    
	b	Balwant Singh Member	
	c	Kirti Sharma Member	
	d	Rahul Bharti B.A 2 nd Year Student Representative	
	e	Madhvi Chib B.Com 3 rd Year Student Representative	
2	Academic Affairs Committee/ Examination Committee (week before examination/admission)		
	a	Shikha Gupta Convener	    
	b	Rajinder Kumar Member	
	c	Rachana Devi Member	
	d	Akshita Manhotra B.Com 3 rd Year Student Representative	
	e	Chahat Chalotra BBA 3 rd Year Student Representative	
3	Discipline, Anti Ragging & Student Grievances Committee (Monthly/need based)		
	a	Shivani Kashyap Convener	    
	b	Navneet Singh Member	
	c	Nadia Sumbria Member	
	d	Shubham Sharma B.A 3 rd Year Student Representative	
	e	Himanshu Salgotra BBA 2 nd Year Student Representative	
4	Canteen/ Refreshment/Mess Committee (Monthly)		
	a	Swati Mahajan Convener	   
	b	Shivani Kashyap Member	
	c	Vanshika Saini B.A 3 rd Year Student Representative	
	d	Abhishek Nagpal B.Com 2 nd Year Student Representative	
5	Admission and Hostel Committee (Monthly)		
	a	Sonia Gupta Convener	    
	b	Rachana Devi Member	
	c	Simran Devi Member	
	d	Isha Sharma BBA 1 st Year Student Representative	
	e	Mehak Shabir B.A 3 rd Year Student Representative	
6	Games & Sports Committee (Monthly)		
	a	Rishabh Bakshi Convener	 
	b	Navneet Singh Member	


Principal
Dogra Degree College
Bassi Kalan, Bari Brahmana
Jammu-181133

	c	Sonia Gupta	Member	
	d	Physical Instructor	Member	
	e	Gourav Verma BBA 2 nd Year	Student Representative	
	f	Mohd. Ramzan BA 1 st Year	Student Representative	
7	Library Committee (Monthly)			
	a	Librarian (Kirti Sharma)	Convener	
	b	Arushi Salathia	Member	
	c	Rachana Devi	Member	
	d	Jaspreet Kour B.Com 1 st Year	Student Representative	
	e	Mansakshi BBA 1 st Year	Student Representative	
8	Social & Cultural Committee (Once in a month)			
	a	Aditi Khajuria	Convener	
	b	Kanchan Dobey	Member	
	c	Shivani Kashyap	Member	
	d	Pallavi Choudhary B.Com 3 rd Year	Student Representative	
	e	Mohit Sharma BBA 2 nd Year	Student Representative	
9	Literary Committee(Editorial Board)/ Press & Media Committee (Monthly/Need based)			
	a	Priyanka Sharma	Convener	
	b	Aditi Khajuria	Member	
	c	Vishal Singh	Member	
	d	Chehak Gupta BA 3 rd Year	Student Representative	
	e	Ritesh Singh BBA 2 nd Year	Student Representative	
10	Counseling & Placement Committee (Once in two month)			
	a	Arushi Salathia	Convener	
	b	Swati Mahajan	Member	
	c	Nadia Sumbria	Member	
	d	Gundeep Singh BBA 3 rd Year	Student Representative	
	e	Geetanjali BBA 3 rd Year	Student Representative	
11	Cell Against Sexual Harassment (Need based)			
	a	Ms. Bela Thakur	Convener	
	b	Ms. Shifali Sharma	Dogra College of Education	
	c	Dr. Komila Aggarwal	Dogra Law College	
	d	Mr. Angrez Bandral	Dogra Educational Trust	
	e	Mr. Darshan Kumar	S.O Dogra College of Education	
	f	Saloni Sharma B.Com 3 rd Year (To attend when complain is by/ against the student)	Student Representative	
	g	Himanshu Salgotra BBA 2 nd Year (To attend when complain is by/ against the student)	Student Representative	

Principal
Dogra Degree College
Kalan, Bari Brahmana
140-181131

12	Committee Against SC/ST Harassment (Need based)		
	a	Anju Bala	Convener
	b	Aradhana Sharma	Member
	c	Rajinder Kumar	Member
13	Alumni Committee (Annually)		
	a	Aradhana Sharma	Convener
	b	Rajinder Kumar	Member
	c	Priyanka Sharma	Member
	d	Nishant Raina BBA 3 rd Year	Student Representative
	e	Agnishikhar Lalotra B.Com 2 nd Year	Student Representative
14	NSS Committee		
	a	Balwant Singh	Convener
	b	Simran Devi	Member
	c	Navneet Singh	Member
	d	Ritika Kundal B.A 2 nd Year	Student Representative
	e	Mohd. Asif B.A 2 nd Year	Student Representative
15	NCC Committee		
	a	Rajinder Kumar	Convener
	b	Rishabh Bakshi	Member
	c	Shubham Sharma B.A 3 rd Year	Student Representative
	d	Kawalpreet Singh B.Com 3 rd Year	Student Representative
16	Internal Quality Assurance Committee (Monthly)		
	a	Kanchan Dubey	Convener
	b	Rachana Devi	Member
	c	Rajinder Kumar	Member
	d	Aradhana Sharma	Member
	e	Kirti Sharma	Member
	f	Lakshita Rajput B.Com 3 rd Year	Student Representative
	g	Piyush Gupta B.Com 2 nd Year	Student Representative
17	ISO Committee (Monthly)		
	a	Anju Bala	Convener
	b	Arushi Salathia	Member
	c	Shikha Gupta	Member
	d	Kirti Sharma	Member
	e	Geeta Devi	Member

Principal

Principal

Dogra Degree College
Bassi Kalan, Bari Brahmana
Jammu-181133

ALUMNI COMMITTEE MEETING MINUTES

Form No. FIADN-14/14

Date 15-12-2021

Venue	Principal's Office
Convenor	Ms. Aradhana Sharma

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Principal (Doc)

ADMISSION AND HOSTEL COMMITTEE MEETING MINUTES

Page:- 1

Type of Meeting : Admission and Hostel committee
Date : 24th February 2022

Time : 12:30pm

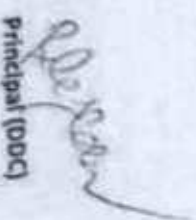
Venue : Principal's chamber

Members Present in the meeting : Ms. Komila Aggarwal (Incharge Principal), Ms. Arushi Sharma, Ms. Neha, Ms. Amarjeet, Ms. Sonia Gupta, Ms. Harish,

Convenor : Ms. Sonia Gupta

S. NO.	AGENDA / POINT DISCUSSED	RESPONSIBILITY	COMPLETION DATE		ACTION TAKEN
			PROPOSED	ACTUAL	
1	To organise meeting with all the students twice a month. Discussion it was decided in the meeting that all the committee members of hostel committee will meet twice a month i.e. 15th & 30th of every month.	Convenor and the committee members.			Proper schedule of meeting was created.
2	To considered the repairing and maintenance work of hostel. Discussion Committee addressed the repair of study table, almirahs and window glasses need to repaired on priority basis.	Hostel Committee and hostel warden			Hostel warden was informed to put up the hostel issues in written to the committee members and the committee raise these issues to the Campus Development Officer Dr. Vikash Kumar Sharma for necessary action.
3	To considered the purchase of items for hostel. Discussion Requirement for new study table was also recommended in the meeting.	Hostel Committee and hostel warden			Suggestions were noted and appropriate action will be taken for the same.


Convenor


Principal (DDC)

Dogra Degree College

Academic Affairs Committee / Examination Committee

S.No	Name of the member	Department	Designation
1.	Surbhi Kapoor	B. Com	Convener
2.	Reiya Kundal	B. A	Member
3.	Shikha Gupta	B. A	Member
4.	Akshita Manohra	B. Com 2 nd Yr.	Student Representative
5.	Komal	B. A 3 rd Yr.	Student Representative

Venue - Principal's Chamber

Date: 25/8/21
Time: 10:30pm

Members

Ms Bela Thakur (Principal) & all
and
All Staff Members

Agenda

- ⇒ Compilation of even Semesters
- ⇒ Conduct Mock Paper
- ⇒ Strategies for final year External Examination
- ⇒ Commencement of offline classes.

Minutes

1) In this meeting, Principal mam with the consent of all the staff members decided that the running semesters should be compiled on 31st August 2021. Before compilation of semesters the subject incharges should take care of following points:-

- The Teachers should inform all the students to compile their respective Subject material till date.

They require any material regarding any topic, the teacher should be available for them.

2) As per University guidelines, the Final year students will have their External exams in MCQ's format, so it was informed to all the staff members to prepare and conduct the mock papers with the students in the 1st Week of September.

Before mock papers the teacher guardian should know the status of network of all their students and if they have any issue college will provide them facility.

3) The working mail id's of the students should be collected for smooth processing of examination.

4) The Principal and all the staff members discussed about the commencement of offline classes of odd semester by keeping in view the prevailing situation.

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Principal
Dogra Degree College
Bassi Kalan, Bari Brahmana
Jammu-181133

DOGRA DEGREE COLLEGE

CELL AGAINST SEXUAL HARASSMENT

Minutes of the Meeting

Session (2021-2022)

Date: 17/11/2021

Venue: Principal's office

A meeting of the Sexual Harassment committee was held on 17-11-2021 at 2:00 pm in the office of Principal. The Principal presided over the meeting. The committee discussed the issue of Sexual Harassment and the measures being adopted in the college for day to day monitoring as per the directions of the University. In the meeting the following points were discussed:

1. Members were directed to prevent the occurrence of incidents of the Sexual Harassment in the campus of the college by keeping continuous watch and vigil over the students.
2. Frequent meeting be held with the students to advise them to report immediately the incidents of sexual harassment to the members of the committee.
3. A proper uniform should be worn by our students so that they can be identified easily.

The meeting ended with the vote of thanks to the chair.

Committee Members Attendees

1. Ms. Bela Thakur
2. Ms. Shefali Sharma
3. Dr. Komila Aggarwal
4. Mr. Angrez Bandral
5. Mr. Darshan Kumar
6. Saloni Sharma (B.Com 3rd Year)
7. Himanshu Salgotra (BBA 2nd Year)

Convener

Dogra College of Education

Dogra Law College

Dogra Educational Trust

S.O. Dogra College of Education

Student Representative

Student Representative

DOGRA DEGREE COLLEGE

CELL AGAINST SEXUAL HARASSMENT

Session (2021-2022)

Committee Members

1. Ms. Bela Thakur	-	Convenor
2. Ms. Shetali Sharma	-	Dogra College of Education
3. Dr. Komilla Aggarwal	-	Dogra Law College
4. Mr. Angrez Bandal	-	Dogra Educational Trust
5. Mr. Darshan Kumar	-	S.O. Dogra College of Education
6. Saloni Sharma (B.Com 3 rd Year)	-	Student Representative
7. Himanshu Salgotra (BBA 2 nd Year)	-	Student Representative

Principal

Dogra Degree College

Principal

Dogra Degree College

Principal

Dogra Degree College

Convenor

LIBRARY COMMITTEE MEETING MINUTES

18 May 2021
 Agenda / Point Discussed

1 The Agenda of the meeting

is about the buy new books for the course (BBA, B.A, B.COM) for the session 2021-2022 into the library and also discuss about the

more books and some leisure reading books.

2 Approvals of the recommendation forms to all members.

3 Discussion will also be made about the authors, publishers, syllabus.

RESPONSIBILITY
 LIBRARIAN
 PROPOSED
 ACTUAL

LIBRARIAN
 ACTUAL

It is decided in the meeting that all the faculty members should be involved in the selection of books. The recommendation forms will also be issued through manually by Librarian for recommendation books of the choice. Librarian should not put the members about the different authors publisher for suggestive books to meet the greater choice to the student. Librarian and members will discuss the syllabus. The meeting terminated with thank of all.

Principal
 Dogra Degree College
 Bassi Kalan, Jammu-181133

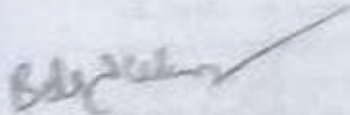
DOGRA DEGREE COLLEGE

MEMBERS OF MANAGEMENT COMMITTEE

The management committee constituted for the session 2021-2024 with the kind approved consultation of the Chairman, Dogra Degree College and members nominated by the Hon'ble V.C., vide letter no. CDC/2022/7442-50 dated 04/02/2022 is as below:

No.	Name	Designation	Capacity
1.	Th. Gulchain Singh Charak	Chairman, Dogra Educational Trust	Chairperson
2.	Prof. Rajni Kant	Director Colleges Development Council, University of Jammu	Member
3.	_____	_____	Member Nominee of V.C. (Member Syndicate)
4.	Prof. Seema Sharma	Department of Law, University of Jammu	Member Nominee of V.C. (Expert in Administration)
5.	Prof. Sunesh Sharma	Govt. Degree College, Samba/ Sr. Principal, GDC Ghagwal	Nominee of State Education Department
6.	Kr. Gambhir Dev Singh Charak	Advocate	Chairman's Nominee (Prominent Citizen)
7.	Kr. Samar Dev Singh Charak	Secretary, Dogra Educational Trust	Chairman's Nominee (Prominent Citizen)
8.	Mrs. Bela Thakur	Principal, Dogra Degree College	Secretary Management Committee
9.	Mr. Balwant Singh	Senior Faculty Member, Dogra Degree College	Chairman's Nominee

Note: Member at serial no 03 is still to be nominated


Principal
Dogra Degree College

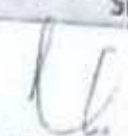
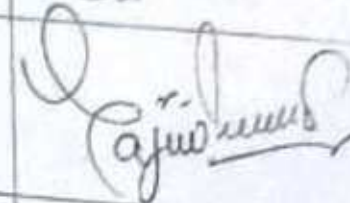

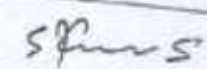
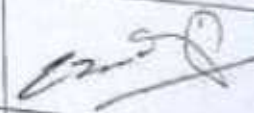
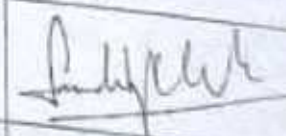
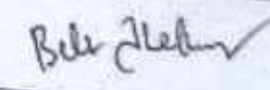
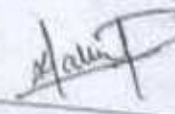
DOGRA DEGREE COLLEGE

Attendance Sheet

MEMBERS FOR MANAGEMENT COMMITTEE MEETING SESSION 2021-22

Date: 13th May 2022

Venue: GZSA Complex, UoJ

S. No.	Name	Capacity	Signature
1.	Th. Gulchain Singh Charak Chairman, Dogra Educational Trust	Chairperson	
2.	Prof. Rajni Kant Director Colleges Development Council, University of Jammu	Member	
3.	Prof. Seema Sharma Department of Law, University of Jammu	Member Nominee of V C (Expert in Administration)	
4.	Prof. Suresh Sharma Principal, GDC Ghagwal	Nominee of State Education Department	
5.	Advocate Gambhir Dev Singh Charak Director, Rich Harvest School	Chairman's Nominee (Prominent Citizen)	
6.	Kr. Samar Dev Singh Charak Secretary, Dogra Educational Trust	Chairman's Nominee (Prominent Citizen)	
7.	Mrs. Bela Thakur Principal, Dogra Degree College	Secretary Management Committee	
8.	Mr. Balwant Singh Senior Faculty Member, Dogra Degree College	Chairman's Nominee	



DOGRA DEGREE COLLEGE

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Website : www.dogradegreecollege.com

E-mail ID : dogradegreecollege@gmail.com

Ref. No DDC/2022/191

Dated 25th May 2022

MINUTES OF MEETING OF MANAGEMENT COMMITTEE OF DOGRA DEGREE COLLEGE HELD ON 13th May 2022

1. A meeting of the Management Committee of Dogra Degree College was held on 13th May 2022 at 04:00 PM in General Zorawar Singh Auditorium Complex, University of Jammu. The following members attended the meeting:-

S. No.	Name	Designation	Capacity
1	Th. Gulchain Singh Charak	Chairman, Dogra Educational Trust	Chairperson
2	Prof. Rajni Kant	Director, Colleges Development Council, University of Jammu	Member
3	Prof. Seema Sharma	Department of Law, University of Jammu	Member Nominee of V C (Expert in Administration)
4	Prof. Suresh Sharma	Principal, GDC Ghagwal	Nominee of State Education Department
5	Kr. Gambhir Dev Singh	Advocate	Chairman's Nominee (Prominent Citizen from Legal Background)
6	Kr. Samar Dev Singh	Secretary, Dogra Educational Trust	Chairman's Nominee (Prominent Citizen)
7	Mrs. Bela Thakur	Principal, Dogra Degree College	Secretary Management Committee
8	Mr. Balwant Singh	Senior Faculty Member, Dogra Degree College	Chairman's Nominee

2. At the outset Mrs Bela Thakur, Principal Dogra Degree College welcomed Th. Gulchain Singh Charak, Chairman Dogra Degree College and all the Members of the Management Committee. Th. Gulchain Singh Charak, Chairman Dogra Degree College also welcomed all the Members and expressed that he is confident that the college would immensely benefit from their valuable advice and suggestions. It was also shared that the management committee was meeting after a gap of almost 02 years due to non availability of members due to COVID restrictions during the year 2020 & 2021. Every one was relieved and expressed happiness on things getting back to normal after a stressful pandemic situation. Thereafter, the deliberations on the following agenda points were taken up for discussion.

Item No 1 - Progress on the decision taken in the Previous Management Committee Meeting

- 1.1 The minutes of the Management Committee Meeting held on 23rd January 2020 were read out and confirmed by the members. Action taken on the suggestions and observations of the previous meeting were shared by the Principal.

Item No 2 - Students Enrolled in BBA, BA & B.Com for the Session 2020-21 & 2021-22

- 2.1 The Principal, Dogra Degree College apprised the committee about the enrollment of students in BBA, B.Com & B.A Course in the Session 2020-21 & 2021-22 which is as under:-

BBA Course

- (a) Students enrolled in 1st Year, 1st Sem - 35 (Boys 29 & Girls 06) (Session 2020-21)
 (b) Students enrolled in 1st Year, 1st Sem - 45 (Boys 32 & Girls 13) (Session 2021-22)

B.Com Course

- (a) Students enrolled in 1st Year 1st Sem(B.Com) - 53(Boys 37 & Girls 16) (Session 2020-21)
 (b) Students enrolled in 1st Year 1st Sem(B.Com) - 60(Boys 49 & Girls 11) (Session 2021-22)

B.A Course

- (a) Students enrolled in 1st Year 1st Sem (BA) - 57 (Boys 33 & Girls 24) (Session 2020-21)
 (b) Students enrolled in 1st Year 1st Sem (BA) - 59 (Boys 38 & Girls 21) (Session 2021-22)

- 2.2 The members expressed their satisfaction on the rising graph of enrollment in Dogra Degree College and advised to make efforts to fill up all the seats allotted in the next Session 2022-23.

Item No 3:- To apprise the Members of the Committee about the Selection Committee held for the Appointment of Assistant Professors.

- 3.1 The committee was informed that Selection Committee Meeting was held on 03rd February 2022 in which selection of the Assistant Professor / Teaching Assistant for BBA, B.Com & B.A courses was approved by the Panel of experts from the University of Jammu. (The members of the Selection Committee were Th. Gulchain Singh Charak, Chairman, DDC, Prof. Satnam Kour, Nominee of VC, Prof. Hardeep Chahal, HOD Commerce, Prof. Monika Sethi, HOD English, Dr. Piyush Malaviya, HOD EVS, Prof. Raj Kumar Rampal, Department of EVS, Prof. Shiv Dev Singh Manhas, Dean Department of Arts and Oriental Languages). Director, Colleges Development Council also joined the selection committee meeting proceeding through online mode. On the basis of the academic qualifications and performance in the interview, the selection committee empanelled the following candidates for the post of assistant professors / Teaching Assistant:-

- (a) Ms. Priyanka Sharma (English) (Teaching Assistant)
 (b) Ms. Aditi Khajuria (English) (Teaching Assistant)
 (c) Ms. Shivani Kashyap (Commerce) (Assistant Professor)
 (d) Ms. Rachana Devi (Commerce) (Assistant Professor)
 (e) Ms. Simran Devi (EVS) (Assistant Professor)
 (f) Mr. Mehul Rajput (EVS) (Teaching Assistant)



Item No 4 - Curricular as well as Co-curricular Activities for the Session 2020-21 & 2021-22.

4.1 The Principal gave the detail of the programme held during 2020-21 & 2021-22 and informed that in order to achieve excellence in academics and ensuring all-round development of the students, the college has drawn a calendar for organizing co-curricular activities throughout the session. The details of the few important events undertaken during the session are as follows:-

Date	Event
05 Jun 2020	Online Quiz Contest on "World's Environment Day"
21 Jun 2020	NSS Unit Celebrated "International Yoga Day" (Poster making & Strike a Yogic Pose Competition)
11 Jul 2020	Webinar on "Teaching Successfully in an Online Environment" (Dr. Tavleen Kaur from IBS Gurugram)
05 Sept. 2020	Poetry writing/ article writing/ poster Making on Teacher's day
26 Nov 2020	Webinar on "Constitution and Constitutionalism in India on National Constitution Day" (Prof. Baljeet Singh, HOD Pol. Science, UoJ)
12 Dec 2020	Online Debate on "Human Rights Day" on the topic "Role of Technology in the Era of Covid-19 Pandemic"
12 Jan 2021	Celebration of "Lohri Festival"
25 Jan 2021	"National Voters Day" (Slogan Writing & Online Lecture)
02 Feb 2021	"Inter Departmental Quiz Competition"
09 Feb 2021	"Farewell Function"
24 Feb 2021	Industrial visit to Jammu & Kashmir Milk Producers' Co-operative Ltd.
03 Mar 2021	"Essay Writing Competition"
15 Mar 2021	"International Women Day" Role play on victories and struggles of Women in Literature (Dr. Neena Vij CU Jammu(four waves of feminism) Dr. Neelam Saraf Jammu University(struggles of women in Hindi Literature))
17 Mar 2021	"National Vaccination Day" (NCC Cadets of Dogra Degree College volunteered to help in the smooth conduct of vaccination drive at the Physical Health Centre Bassi Kalan)
20 Mar 2021	Visit to "Balidan Stambh" (NCC Cadets undertook the task of meticulously cleaning the statues along with history plates installed in the premises of Balidan Stambh under the supervision of their ANOs/ CTOs Mr. Rajinder Kumar & Mr. Jeevan Lal of NCC Unit)
15 Apr 2021	Webinar on "Life History and Contribution of Dr. B R Ambedkar"
16 Apr 2021	"International Earth Day" ("Poster Presentation on Medicinal Plants")
28 Apr 2021	Webinar on commonly committed mistakes in COVID 19 illness and vaccine related queries in collaboration with Amandeep Hospital (Dr. Amandeep Bijlal, Senior Medical Officer)
29 May 2021	"Story Telling/Poetry Recitation"
05 Jun 2021	"World Environment Day" (NCC unit under the 4 th J&K NCC Battalion organized World environment day while covering the theme of the 47th World Environment Day which is "Ecosystem Restoration" Amid the corona virus pandemic)
12 Jun 2021	"World Day against Child Labour" (Presentation & Poster making competition)
21 Jun 2021	"International Yoga Day" (online yoga under the supervision of mr.sandeep sharma yoga teacher and evaluator IYA ministry of ayush)
23 to 25 Jun 2021	Series of Webinars on (a) Digital Marketing by Dr. Vibha Arora, Associate Dean at ICFAI Business School (b) Career After Graduation by Prof Umesh Kalra (c) Integrated Personality Development Communication Skills by Dr. Sangeeta Shahane, currently Associate Dean at ICFAI Business School, Gurgaon

[Signature]

26 Jun 2021	One day Faculty Development Programme on "360 Academician- Scope and Challenges" (Dr. Shalini Khandelwal, IBS Gurgaon)
03 Jul 2021	Guest Lecture on "Animal Tissue Culture and Bio-waste Management" (Ms Prabhjot Kaur, An Inspire Senior PhD Scholar in Guru Nanak Dev University, Amritsar)
05 Jul 2021	Ad Mad Show (BBA Department of DDC)
30 Jul 2021	Webinar on "Role of Business Analyst" (Dr. Soumitra Chakraborty Faculty, Sunstone University)
12 Aug 2021	"Scholarship Award Ceremony" for meritorious students
14 Aug 2021	Celebration of "75 th Independence Day"
15 Aug 2021	Dogra Group of Colleges Celebrate 75 th Independence Day
23 Aug 2021	Book Donation Drive
31 Aug 2021	"Workshop on Vermi-Composting" (Dr. Sharanpreet Singh, Researcher, GNDU, Amritsar)
24 Sep 2021	"52 nd NSS Foundation Day" (on the topic "NSS - Origin and its significance in higher education")
29 Oct 2021	Mr Rajinder Kumar qualified as Associate NCC Officer at Officers' Training Academy, Kamptee, Nagpur who was undergoing the PRCN Course at OTA Kamptee from 26 th of July to 23 rd of Oct 2021.
30 Oct 2021	"Inter-Departmental Sports Event"
02 Nov 2021	"Rangoli Competition"
25 & 26 Nov 2021	Two days Workshop on Financial Education in collaboration with SEBI Jammu for the final year students of the College on 25 th & 26 th November, 2021 in the college conference hall
27 Nov 2021	Historical visit at "Dogra Art Museum and Amar Mahal Museum"
07 Dec 2021	"Cleanliness drive under NSS Unit"
07 Dec 2021	Environmental studies field visit to Lake Mansar
09 Dec 2021	Guest Lecture on "Current Trends in Marketing" (Dr Naresh Sharma, Assistant professor, Central University of Jammu)
10 Dec 2021	"Poster making Competition" on the theme "EQUALITY - Reducing inequalities, advancing human rights"
21 Dec 2021	"Environmental visit to Manda Zoo"
22 Dec 2021	"National Webinar on Basics of Capital Market" in collaboration with central depository services Ltd. and Bombay Stock Exchange Mr. Harbinder Singh, Manager RSE-IPF, Mr. Inderjeet Singh, Regional Head, CDSL & Mr. Sabzar Ahmed, RP-CDSL -IPF
27 Dec 2021	"Industrial visit to Intex Pvt. Ltd"
12 Jan 2022	"Celebration of Lohri Festival"
15 Jan 2022	"Awareness Campaign on COVID-19 & distribution of masks at Bari Brahmana Main Bazar
22 Jan 2022	Webinar on "Role of Supply Chain Management in Current Market Scenario" (Dr. AnjuThapa, Assistant Professor, Central University of Jammu)
24 Jan 2022	Online Slogan writing on "National Girl Child Day"
24 Jan 2022	National Webinar on "Financial Empowerment through Health Creation" (Mr. Surya Kant Sharma, Senior Consultant, AMFI)
25 Jan 2022	Symposium Competition on "National Voters' Day"
26 Jan 2022	Dogra Group of Colleges Celebrated 73 rd Republic Day
05 Feb 2022	Three day Training Programme for NCC Cadets
11 Feb 2022	Webinar on "How to Improve Communication Skills" (Dr. Ankita Gupta, HOD Department of English, GGSDS College Chandigarh)
17 Feb 2022	"COVID-19 Awareness Campaign and Distribution of Masks"
24 & 25 Feb 2022	Two days Workshop on Artificial Intelligence with ML, Python and Cyber Security
28 Feb 2022	Quiz competition on "National Science Day"

08 Mar 2022	Guest Lecture on "Career Prospects after Graduation"
15 Mar 2022	Talk on "Nari Shakti as Entrepreneur" - Women Entrepreneurs of India (Mr. Rajinder Singh, JKAS, Additional District Development Commissioner, Samba, Ms. Varuna Anand, Founder of The Splendor of Kashmir & Ms. Divya Bhushan, In-charge Centre for Women Entrepreneur Development at JKEDI)
21 Mar 2022	Quiz Competition on the theme "Consumer Rights"
25 Mar 2022	River Cleaning Drive along Tawi River under "Puneet Sagar Abhiyan"
02 Apr 2022	River Cleaning Drive along Tawi River under "Puneet Sagar Abhiyan"
04 Apr 2022	MoU signed between Dogra Degree College and Govt. College for Women, Parade Ground Jammu (J&K)
07 Apr 2022	Online Special Lecture on the occasion of "World Health Day"
13 Apr 2022	Webinar on "Major Work and Contribution of Dr. BR Ambedkar"
22 Apr 2022	NCC & NSS Units of Dogra Degree College undertook the Plethora of the Activities to mark the Celebration of "World Earth Day"

- 4.2 All the members of the management committee appreciated the efforts being put in by the college for giving exposure to its students in the form of multifarious and enriching scholastic and non scholastic activities.

Item No 5 - Result Analysis of Dogra Degree College 2020-21

- 5.1 The Principal informed the members about result of Annual University Examination for the Sessions 2020-21 of Dogra Degree College which is as under:-

RESULT: SESSION 2020-21

Exam	No of Students			Promotion %
	Appeared	Pass	Re-appear	
BBA 6 th Sem (2018-21)	42	41	01	97.61%
BA 6 th Sem (2018-21)	27	27	0	100%
B. Com 6 th Sem (2018-21)	34	32	02	94
BBA 4 th Sem (2019-22)	35	35	0	100%
BA 4 th Sem (2019-22)	43	43	0	100%
B. Com 4 th Sem (2019-22)	44	43	01 (RLO)	98%
BBA 2 nd Sem (2020-23)	31	31	0	100%
BA 2 nd Sem (2020-23)	54	54	0	100%
B. Com 2 nd Sem (2020-23)	53	53	0	100%

- 5.2 The members appreciated the improvement in the result record of the college.

[Signature]

Item 6: Issue of Vacant seats in BBA programme

- 6.1 The Principal of the college shared her concerns that 60 seats allotted by the university are not being completely filled for the past few years. This year (2021-22) also, out of 60 seats only 50 seats were filled and after 05 cancellation cases the college was left with 45 students only. The strength in BBA 2nd year is 32 out of 60 & in 3rd year is 35 out of 60, so, there are total 112 students out of 180 and 68 seats remained vacant.
- 6.2 The Principal further informed that the university whenever was requested did extend the admission dates to fill up the vacancies but since the admission is opened for all including govt. colleges and no additional window is provided to the private colleges in extended admission dates as is done when the admissions are opened for the first time, so, the net result is more cancellations as students head towards govt. colleges and other universities like cluster and central university which creates vacant seats in private unaided colleges.
- 6.3 Director Colleges took a stand in favor of the request and directed the college to put up a representation so that right provision could be devised for Private Unaided Colleges so that their seats don't remain vacant because of the situation arising due to the continuation of admission process in Govt. Colleges and Central University & Cluster University of Jammu etc. at the same time without giving extra window to Private Unaided Colleges.

Item 7: - Reform in submission of RR and related fees in undergraduate programmes.

- 7.1 Another concern tabled by the Principal was regarding the procedure of RR and related fee submission. The present practice in vogue as per norms is that after generation of every admission list and subsequent supplementary list the RR and related fees (in form of department wise separate drafts) are submitted to various departments of the University. Say 05 lists are generated, the college ends up repeating the whole process of fee / RR submission 05 times. A main chunk of time is devoted to this process till the time admissions are open. The Principal suggested that the admission lists (first list, supplementary lists 1, 2, 3.....) would be made as per admission notifications and same to be locked from Computer Centre at the end of admission process. The Private Unaided Colleges be allowed to submit the fee in one go after the admissions finally closes. Director, CDC took note of the concern shared and suggested that a representation for the same to be written and put up to the office of CDC for due consideration.
- 7.2 After submission of the report, the members discussed and deliberated upon various issues which are enumerated as under:-
- a) Th. Gulchain Singh Charak, Chairman, Dogra Degree College apprised the members about the various services provided by the Dogra Educational Trust during the COVID-19 pandemic times. All the employees and office bearers of Dogra Group Of Colleges contributed one day salary for providing relief to the COVID affected. While interacting with members he further shared the initiatives taken by Dogra Educational Trust wherein under the banner of Dogra Sahayata Kendra many social outreach activities like distribution of masks, sanitizers, pamphlets exhibiting helpline numbers free ambulance services and free transportation to the COVID warriors to provide relief in the time of COVID-19 pandemic were undertaken. Chairman, Dogra Educational Trust also briefed the

7

committee about the freeship offered to the COVID-19 orphans / victims during the session 2021-22. A total of 09 freeship seats (02 seats in Dogra College of Education, 03 seats in Dogra Degree College & 04 seats in Dogra Law College) have been allotted by Dogra Group of Colleges for giving free of cost education for the COVID orphans / victims for pursuing their education. He also informed the members that a vacant building of the Trust at Bari Brahmana is presently being utilized by the health department as vaccination centre. All these initiatives taken by the Dogra Group of Colleges were highly appreciated by all the members especially Director, CDC.

- b) Prof. Rajni Kant appreciated the efforts being made at college level in terms of adding infrastructure, providing exposure to the students by undertaking social outreach activities. After seeing the Power Point Presentation made by the Principal, Dogra Degree College and getting a glimpse of the initiatives taken he said that Dogra group of colleges are amongst the best private colleges of Jammu region doing yeoman service in the educational sector. He was happy to hear that the college has been allotted senior boys army NCC wing under 4 J&K NCC Battalion and suggested to promote and strengthen the NCC wing of the college. He even suggested if the college could start the same for girls students also. After being apprised about the MoU signed between Dogra Degree College & GCW Parade Ground, Jammu he suggested that faculty exchange should be undertaken wherein experienced professors from Parade College can be invited for lectures. He further suggested that the lectures should not only be specifically subject related but topics pertaining to green initiatives, life skills and latest trends in job market should also be deliberated upon.
- c) Prof. Seema Sharma suggested that more and more activities should be conducted in offline mode to bring back the students to face to face interaction with guest faculty and hands on practical training. She appreciated the efforts of the college in providing field experience in the form of various visits and field trips.
- d) The Principal, Dogra Degree College informed the members that two more multimedia projectors were installed in the college premises. New superior furniture for students is being added in classrooms in phased manner. More Almirahs, chairs and Notice boards have been procured for the college library, staffrooms and multipurpose hall. Flexes with motivational quotes have been placed around playgrounds (related to sports men / women) and college outdoor premises (related to NCC & NSS Unit). Honor boards of academic achievers of the college have also been displayed in college premises.

3. While giving his concluding remarks the Chairman, Dogra Educational Trust appreciated the active involvement of all the members and coming up with suggestions and sharing their experiences which in the longer run would help in strengthening the future of the students studying in Dogra Degree College.

4. The Principal of the College extended thanks to all the members of Management Committee for attending the meeting and sharing their valuable suggestions.

The meeting ended with vote of thanks to the chair.

Bela Thakur
Member Secretary (Principal)
Dogra Degree College

Seen & Perused by:-

Th. Gulchain Singh Charak

Prof. Rajni Kant

Dr. Seema Sharma

Dr. Suresh Sharma

Kr. Samar Dev Singh Charak

Kr. Gambhir Dev Singh Charak

Mr. Balwant Singh

K.S.

Rajni Kant

Seema

Suresh

Samar Dev Singh

Gambhir Dev Singh

Balwant



DOGRA GROUP OF COLLEGES

Recognised by UT of J&K and Affiliated to the University of Jammu

DOGRA COLLEGE OF EDUCATION (ESTD. 1994)

DOGRA LAW COLLEGE (ESTD. 2000)

DOGRA DEGREE COLLEGE (ESTD. 2008)



BULLETIN OF INFORMATION & PROSPECTUS 2021-22

www.dograeducationtrust.com



**LIST OF THE MEMBERS OF THE ADVISORY COMMITTEE
OF DOGRA GROUP OF COLLEGES**

Ser. No.	Name/Designation	Capacity
1.	Lt. Gen. Bhopinder Singh, PVSM(Retd) Former Lt. Governor of Andaman & Nicobar	Convener
2.	Justice O.P. Sharma Former Judge of High Court, UT J&K	Member
3.	Sh. Adish. C Aggarwal Senior Advocate of Supreme Court, President International Court of Jurists and President All India Association Supreme Court.	Member
4.	Prof. R. D. Sharma Former Vice Chancellor, University of Jammu (UT J&K)	Member
5.	Prof. S.K Sharma Former Information Commissioner, J&K and Former Head & Dean, Faculty of Law, University of Jammu	Member
6.	Sh. A.K. Angurana, IAS (Retd)	Member
7.	Sh. H.A. Sadique Additional Advocate General, High Court, UT J&K	Member
8.	Prof. B.D. Damral Former Principal Govt. PG College of Education, Jammu and Former Director Academics, Dogra Educational Trust, Bari Brahmana	Member
9.	Sh. Chander Shekhar Gupta Senior Advocate, High Court, UT J&K	Member

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Ref. No. —

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DOGRA EDUCATIONAL TRUST

BASSI KALAN, BARI BRAHMANA, JAMMU

Ref: DET/04/2022/05/

May 2022

NOTICE

1. There will be review meeting on the Minutes of Meetings, forwarded to all concerned bearing letter Nos DA&CD/DET/0047/79 and DA&CD/DET/0047/80 both dated 28th of Apr 2022, to be held in the Conference Hall on 12th of May 2022 at 12.30PM.
2. All concerned are requested to bring status report of the points pertaining to them to be discussed during the meeting.

S. K. Sharma
11/05/2022
Director
Dogra Group of Colleges

S. K. Sharma
Principal(i/c), Dogra Law College

Principal, Dogra College of Education

- for necessary action please

Principal, Dogra Degree College

ISO Nodal Officer

Spvr (Estate)

Guard File

Copy to -

Secretary, DET

- for information please.

**MINUTES OF THE MEETING HELD WITH CHAIRMAN, DET AND DIRECTOR, DGC
ON 13th OF APRIL, 2022 IN THE OFFICE CHAMBER OF CHAIRMAN, DET**

A meeting with Chairman, DET and Director, Dogra Group of Colleges was held on 13th of April, 2022 at 2.30 PM in the Office Chamber of Chairman, DET. The following were present in the meeting:-

- (a) Mr. Gulchain Singh Charak, Chairman DET
- (b) Mr. Samar Dev Singh Charak, Secretary DET
- (c) Prof. Dr. Darshana Sharma, Director, Dogra Group of Colleges
- (d) Hon'ble Capt A S Bendor, Sr SO DET

Points discussed during the meeting are enumerated as under:-

S. No	Point	Action by	Remarks
(a)	Functioning of Dogra Group of Colleges Chairman, Dogra Educational Trust told that functioning of all the colleges are on Committee system. Teacher Guardian System, Elected CRs, NCC & NSS, Office functioning etc. In order to have systematic and effective functioning, we should check record of all the committees constituted in our respective colleges in a scheduled intervals so that there should be no loophole in our day-to-day functioning.	Director, DGC	
(b)	Students Complaints Chairman, DET told that we have Suggestion Boxes in each college installed at appropriate places. These should be checked as per the scheduled time frame and if there is any complaint/suggestion, it must be addressed timely.	Dir DGC Principal DCE, DDC & DLC	
(c)	Office Functioning Chairman, DET stressed that all reports and returns of the colleges are to be sent timely in order to avoid any late fee and penalty and also reply of all letters be routed through Director, Dogra Group of Colleges.	Dir DGC Principal DCE, DDC & DLC	
(d)	Attendance of Students - Law College Chairman, DET emphasized that in the Dogra Degree College we receive only raw material of students who didn't get admission in any other college, but he appreciated the Principal, DDC who is managing these students by engaging them in co-curricular activities and they are doing well now. Principals of other colleges viz DLC and DCE should also engage students in such activities in organized way in order to enhance their attendance and academic performance.	Dir DGC Principal DCE, DDC & DLC	
(e)	Chairman, DET suggested Director, Dogra Group of College to conduct meetings with Principals of all the three college, Academic Coordinator, SOs, Committee members, CRs and should know the functioning of all the functionaries of the colleges. Thereafter, we will meet in next meeting to be scheduled on 19 th of April 2022.	Director, DGC Principals DCE, DDC & DLC	

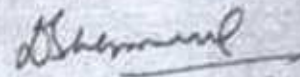
3 Thereafter, the Secretary DET proceeded with the previous meeting's left out points in the succeeding paragraphs.

4 Functional Goal This meant routine basis work such as Classroom teaching, Internal Test, Mapping of student, Admission process, Hostel Management. In the functional goal, we have total 11 processes as stipulated in ISO.

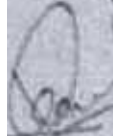
5 Team Goal This comprises Competence, Clarity and Culture. All person should know their task and duties and should have these three qualities to work perfectly. If any person lacks any one of these quality, the team work cannot be executed smoothly.

6 Learning Goal This is how we enhance competence of our team ie by organizing Seminars, Webinar, Online Training Sessions etc.

7 Thereafter, the meeting ended and next meeting was fixed for 19th of April, 2022.


Director
Dogra Group of Colleges

Case file: DA&CD/DET/0047/31
Date: 28th Apr 2022


Principal DCE
Principal DDC
Principal(I/c), DLC
ISO Nodal Officer
Office Copy

For information & necessary action

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Copy to:-

Secretary DET

- for information please

DOGRA DEGREE COLLEGE

CELL AGAINST SEXUAL HARASSMENT

Minutes of the Meeting

Session (2021-2022)

Venue: Principal's office

Date: 17/11/2021

A meeting of the Sexual Harassment committee was held on 17-11-2021 at 2:00 pm in the office of Principal. The Principal presided over the meeting. The committee discussed the issue of Sexual Harassment and the measures being adopted in the college for day to day monitoring as per the directions of the University. In the meeting the following points were discussed:

1. Members were directed to prevent the occurrence of incidents of the Sexual Harassment in the campus of the college by keeping continuous watch and vigil over the students.
2. Frequent meeting be held with the students to advise them to report immediately the incidents of sexual harassment to the members of the committee.
3. A proper uniform should be worn by our students so that they can be identified easily.

The meeting ended with the vote of thanks to the chair.

Committee Members Attendees

1. Ms. Bela Thakur
2. Ms. Shefali Sharma
3. Dr. Komila Aggarwal
4. Mr. Angrez Bandral
5. Mr. Darshan Kumar
6. Saloni Sharma (B.Com 3rd Year)
7. Himanshu Salgotra (BBA 2nd Year)

Convener

Dogra College of Education

Dogra Law College

Dogra Educational Trust

S.O. Dogra College of Education

Student Representative

Student Representative

DOGRA DEGREE COLLEGE

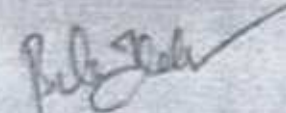
CELL AGAINST SEXUAL HARASSMENT

Session (2021-2022)

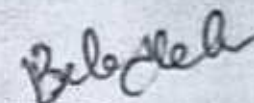
Committee Members

1. Ms. Bela Thakur
2. Ms. Shefali Sharma
3. Dr. Komila Aggarwal
4. Mr. Angrez Bandral
5. Mr. Darshan Kumar
6. Saloni Sharma (B.Com 3rd Year)
7. Himanshu Salgotra (BBA 2nd Year)

- Convener
- Dogra College of Education
- Dogra Law College
- Dogra Educational Trust
- S.O. Dogra College of Education
- Student Representative Saloni
- Student Representative Himanshu


Principal
Dogra Degree College

PRINCIPAL
Dogra Degree College
Kalan (Bari) Bhatnagar
Jalandhar-151312


Convener

9 May 2007 - 6:11 AM MONTANA

AGENDA / POINT DISCUSSED

RESPONSIBILITY

COMPLETION DATE	PROPOSED	ACTUAL

4

16

EASY
 MEANS (KILL) (KILL) (KILL)
 ACTION TAKEN

- 1 The Agenda of the meeting is about the buying of books for the library (BBA, R.P. R. Govt) for the session 2021-2022 into the library and also discussing about the more books and some leisure reading books.
- 2 Apprehending the distribution forms to all members.
- 3 Discussion will also be made about the authors, publishers, etc., etc.

2. Apparently ^{and} the recommendation forms to all members.

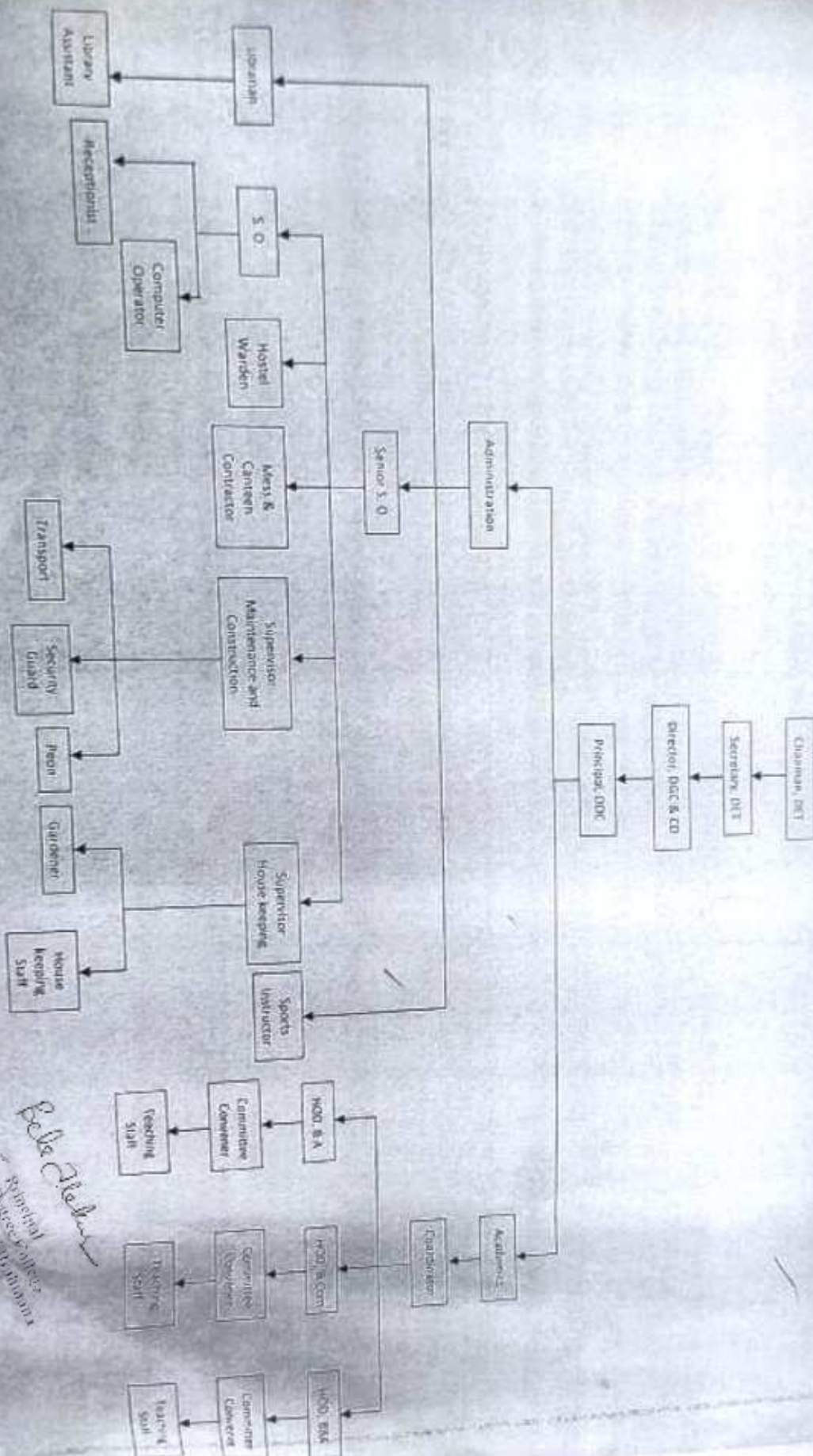
3 Discussion will also be made about the authors, publishers, dyaklos.

It is noted in the notes
that all the family mem-
bers / students of all depart-
ments will suggest the labo-
ratory of their respective departments.
The recommendations of me will
also be viewed through

LIBRARIAN
Datta Degree College
Bad Grahamana, Sambha

Principal
Dogra Degree College
Bassi Kalhai Road, Baramulla
Jammu-181133

ORGANOGRAM OF DOGRA DEGREE COLLEGE



Bole Nibha
Principal
Dogra Degree College
Bani, Sialkot, Dist. Jhelum
Jhelum-181113

OFFICE OF THE PRINCIPAL DOGRA DEGREE COLLEGE

BASSI KALAN, BARI BRAHMANA, SAMBA

Teacher In charges for the session 2021-22

(w.e.f. from 1st October 2021)

S. No.	Class	Class Strength	Teacher In charge	Signature
BBA DEPARTMENT				
1	1 st & 2 nd Semester	45	Ms. Arushi Salathia	Arushi
2	3 rd & 4 th Semester	32	Ms. Nadia Sumbria	Nadia
3	5 th & 6 th Semester	35	Mrs. Sonia Gupta	Sonia
	Overall In charge	112	Ms. Aradhana Sharma	Aradhana
B. COM DEPARTMENT				
1	1 st & 2 nd Semester	60	Ms. Shivani Kashyap	Shivani
2	3 rd & 4 th Semester	54	Ms. Rajinder Kumar	Rajinder
3	5 th & 6 th Semester	45	Ms. Rachana Devi	Rachana
	Overall In charge	159	Ms. Swati Mahajan	Swati
B.A DEPARTMENT				
1	1 st & 2 nd Semester	59	Mr. Balwant Singh Mrs. Shikha Gupta	Shikha
2	3 rd & 4 th Semester	54	Mrs. Kanchan Dubey Ms. Aditi Khajuria	Kanchan Dubey
3	5 th & 6 th Semester	43	Mrs. Anju Bala Mr. Navneet Charak	Anju
	Overall In charge	156	Mrs. Kanchan Dubey	Kanchan Dubey

Revised on 01st December 2021

Principal

Principal

Dogra Degree College

OFFICE OF THE PRINCIPAL DOGRA DEGREE COLLEGE BASSI KALAN, BARI BRAHMANA, SAMBA

Class Representatives for the session 2021-22

Class	Class Representative
BBA DEPARTMENT	
1 st Year	Isha Sharma Shan Mahajan
2 nd Year	Mohit Sharma Himanshu Salgotra
3 rd Year	Gundeep Pal Singh Chahat
B. COM DEPARTMENT	
1 st Year	Jaspreet Kour Ankit
2 nd Year	Muskan Rajput Abhishek Nagpal
3 rd Year	Jyoti Tanish Jain
B.com Over all CR Incharge	
	Akshita Kawalpreet Singh
B.A DEPARTMENT	
1 st Year	Jatin Sharma Aradhana Sharma
2 nd Year	Ritika Kundal Rahul Bharti
3 rd Year	Vanshika Saini Dalbir Singh

Principal
Dogra Degree College
Bassi Kalan (Bar)
Jammu