

Dogra Law College

Bassi Kalan, Bari Brahmana

Meeting Minutes: Faculty Meeting on Student Mentor Identification

Date: 15-02-23

Time: 11:30 am

Location: Principal Office

Present: All Faculty Mentor

Agenda:

1. Welcome and Introduction
2. Discussion on the Identification of Student Mentor
3. Criteria for Selecting Mentors
4. Assigning Student Mentors to Students
5. Action taken on the meeting.

Meeting Commencement: The meeting was called to order at by Principal Sir

1. Welcome and Introduction: Academic Coordinator welcomed everyone to the meeting and provided a brief overview of the agenda. The importance of selecting suitable Student mentors for students was emphasized to enhance the overall academic experience.

2. Discussion on the Identification of Student Mentor: The Meeting was opened for discussion regarding the process of identifying student mentors for students. Various perspectives were shared, including the significance of mentorship in fostering student success, and the need for a systematic approach in the selection process.

3. Criteria for Selecting Mentors: Academic Coordinator presented a set of proposed criteria for selecting mentors. The criteria included:

- Demonstrated expertise in the Academics.
- Willingness and availability to commit to mentoring responsibilities.
- Strong interpersonal and communication skills.
- A track record of positive interactions with peer group.

The floor was opened for feedback and additional criteria. After a thorough discussion, the proposed criteria were accepted with minor modifications.

4. Assigning Mentors to Students: All Concerned agreed with the plan for assigning Student mentors to students.

Principal
Dogra Law College
Bari Brahmana, Samba

Dogra Law College

Bassi Kalan, Bari Brahmana

Subject: Action Taken on Meeting Minutes - Identification of Student Mentor to Student

Date: 20-02-23

As per the minutes of the meeting held on 15-02-22 the following actions have been taken:

1. **Review of Potential Mentors:** A comprehensive review was conducted to identify suitable students for the role of a mentor to . The selection criteria included academic achievements, interpersonal skills, and a commitment to fostering a positive learning environment.
2. **Nomination Process:** A nomination process was initiated to encourage faculty members to propose potential mentors. This included reaching out to all subject teachers, and other relevant personnel to gather recommendations.
3. **Interviews and Assessments:** Shortlisted students underwent interviews and assessments to gauge their suitability for the mentorship role. The evaluation process focused on their ability to provide guidance, support, and constructive feedback to the student.
4. **Selection of Mentor:** After careful consideration, as per the circular attached student mentor has been selected as the designated mentor .
5. **Communication ;** All the students have been informed of the mentor selection. Clear communication channels have been established to facilitate a smooth transition into the mentorship program.
6. **Orientation and Training:** [Mentor's will undergo an orientation session and training to ensure they are well-prepared for their role. This will cover the expectations, responsibilities, and guidelines for an effective mentor-student relationship.

Principal
Dogra Law College
Bari Brahmana, Samba

OFFICE OF THE PRINCIPAL
DOGRA LAW COLLEGE

BASSI KALAN, BARI BRAHMANA, SAMBA

Date: 19.02.2023

CIRCULAR

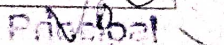
It is for the information of all the students of the Dogra Law College that the Student Mentor for academic and other related issues have been identified for the session 2022-2023 as per the detail given below:

B.A LL.B 5year course

S. No.	Semester	Student Mentor
1	I st Semester: Section A Section B	a) Mitali Sharma b) Shubam Parihar c) Ediy Asif d) Sarthak Gupta e) Saksham Slathia
2	III rd Semester: Section A Section B	(a) Usman Ali (b) Meenakshi Devi (c) Ishrat Sehar (d) Abu Hamza (e) Bhoomi Parihar
3	V th Semester: Section A Section B	(a) Prachi Sharma (b) Inshab (c) Mustajab Ahmed (d) Samreena Banu (e) Tamana Angral
4	VII th Semester: Section A Section B	(a) Abhishek Sharma (b) Hitasha (c) Binyamin (d) Priyanka Sharma (e) Hummera Firdous
5	IX th Semester: Section A Section B	(a) Muktesh Bhagat (b) Karishma (c) Akhyar Pari (d) Mehak

LL.B 3year (Prof.) course

S. No	Semester	Student Mentor
1	I st Semester	(a) Abdul (b) Afreen (c) Meera Badan


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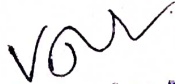
2	III th Semester	(a) Kajal Kour (b) Rohit Sharma (c) Mr. Ziya Ahmed
3	Ivth semestr	(a) Vaishali (b) Amjad Rasool (c) Pawan sharma

Principal
Dogra Law College

Copy to :

1. Secretary, Dogra Educational Trust
2. Notice Board, Dogra Law College concerned.

- for information pleases.
- for information for all


Principal
Dogra Law College
E. J. Brahmana, Sami