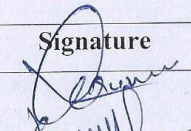
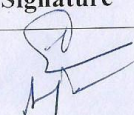
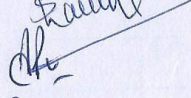
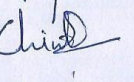
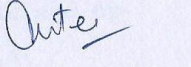
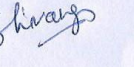

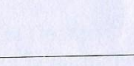
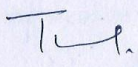


DET	Dogra College of Education			Page : 1 of 3	
Type of Meeting: IQAC Meeting					
Date:08.01.2021		Time: 12:30 pm	Venue: Principal Office		
Core Committee Members: Dr. Vikesh Kumar Sharma, Principal/ Convener, Dr. Shefali Sharma, IQAC/Academic Coordinator, Mrs. Indu Puri, Mrs. Vintee Kumari, Ms. Tina Sharma, Mrs. Joyti Raina, Mrs. Amarjeet Kour, Mrs. Chintu Chetana, Ms. Shivangi and IT incharge.			Chaired by: Principal, DCE		
S.No.	AGENDA/ POINT DISCUSSED	RESPONSIBILITY	COMPLETION DATE		ACTION TAKEN
			PROPOSED	ACTUAL	
1.	<p>To discuss about the status of maintenance and up-gradation of the website according to the NAAC.</p> <p>Discussion: -</p> <p>IQAC Coordinator apprised principal and all the members about the issues (Academic & Administrative) related to the up-gradation of website of the college and further stated that the college website needs to revamp with new dynamic features such as feedback system (Parents, Students, Alumni & Staff). IQAC Coordinator proposed that there should be an effective ERP & Website system in the institutions. Principal advised convener website, DCE to update the website, feedback system, logos & other new features under the directions of IT incharge within a week.</p>	Convener Website, IT incharge	15.01.2021	16.01.2021	Website of Dogra College of Education is updating as and when required with the assistance of IT-Incharge and convener website, DCE.

2.	<p>To discuss about the activities conducted during the academic session.</p> <p>Discussion:-</p> <p>IQAC Coordinator, DCE suggested the convener, academic calendar that the faculty development programmes and students capability enhancement programme and co-curricular activities as per curriculum should be included in the IQAC calendar and submit the same within a week to the IQAC office for approval.</p>	Convener Academic Calendar	15.01.2021	15.01.2021	Action has been taken
3	<p>To discuss about the submission of AQAR.</p> <p>Discussion:-</p> <p>IAQC Coordinator, DCE apprised the principal about the status of AQAR (2017-18 & 2018-19). She stated that AQARs for the session (2017-18 & 2018-19) has been prepared. The Principal expressed his deep concern about the submission of AQAR and desired that the IQAC Coordinator should take effective steps to ascertain the further requirements for the submission of AQAR and take the follow up action within the time period.</p>	Principal, DCE Academic Coordinator	16.03.2021 23.03.2021	16.03.2021 23.03.2021	<p>1. AQAR for the Session 2017-18 has been submitted on 16th of March, 2021</p> <p>2. AQAR for the session 2018-19 has been submitted on 23rd of April, 2021.</p>
The meeting was ended with vote of thanks					

Principal/Convener IQAC, DCE

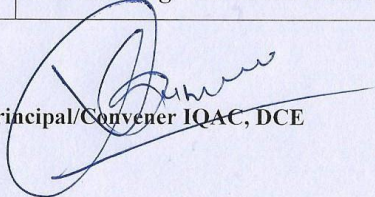
IQAC/Academic Coordinator, DCE

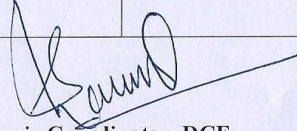
Faculty Present	Signature	Faculty Present	Signature
1. Dr. Vikesh Kumar Sharma, Principal / Convener, DCE		6. Mrs. Joyti Raina	
2. Dr. Shefali Sharma, IQAC/Academic Coordinator DCE		7. Mrs. Amarjeet Kour	
3. Mrs. Indu Puri,		8. Mrs. Chintu Chetana	
4. Mrs. Vintee Kumari,		9. Ms. Shivangi	
5. Ms. Tina Sharma 		10. IT, incharge	

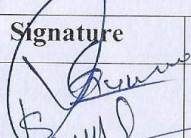
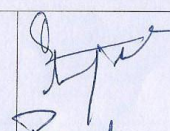
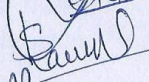

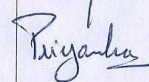
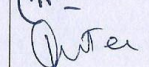
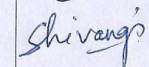
DET	Dogra College of Education			Page : 1 of 4	
Type of Meeting: IQAC Meeting					
Date: 11.09.2021		Time: 12:30 pm	Venue: Principal Office		
Core Committee Members: Dr. Vikesh Kumar Sharma, Principal/ Convener, Dr. Shefali Sharma, IQAC/Academic Coordinator, Mrs. Indu Puri, Mrs. Vintee Kumari, Ms. Tina Sharma, Mrs. Joyti Raina, Mrs. Amarjeet Kour, Ms. Shivangi, Mr. Rohit Sharma and Ms. Priyanka Bendral				Chaired by: Principal, DCE	
S.No.	AGENDA/ POINT DISCUSSED	RESPONSIBILITY	COMPLETION DATE		ACTION TAKEN
			PROPOSED	ACTUAL	
1.	To discuss about the status of the NAAC Criteria with key aspects Discussion: IQAC Coordinator welcomed all the faculty members in the meeting. Principal requested the IQAC Coordinator to deliberate on the NAAC process. She briefed about the NAAC process and she requested steering committee members to deliberate on the NAAC work, one by one. The members discussed the guesstimate of the executive summary and the Seven criterions of the NAAC successively. However, principal firmly suggested that the work should be comprehensive and complete with proper co-	Concerned Incharge of criterion allotted 1.Mrs. Indu Puri and Mr.Rohit Sharma (Executive Summary and Criterion I) 2. Mrs. Vintee Kumari and Mrs Roshy Sharma (Criterion II) 3.Mrs. Amarjeet Kour (Criterion III) 4. Mrs Deepika Sharma (Criterion IV) 5. Ms. Tina Sharma(Criterion V) 6.Ms. Shivangi and Ms.Priyanka (Criterion VI)	25.10.2021	10.12.2021	The work regarding the SSR Criterion wise have been submitted by the concerned incharge on 10.12.2021.

	ordination by teammates on time. He further suggested that NAAC SSR work should be submitted by the concerned incharge on or before 25.10.2021.	7. Mrs. Jyoti Raina (Criterion VII)			
2.	To discuss about the submission of AQAR for the session 2019-20 and 2020-21. Discussion:- IQAC Coordinator appraised the principal about the draft of AQAR and submitted the same to the principal for the approval. Principal advised that it should be submitted on time to the NAAC portal also. IQAC Coordinator said that the preparation of AQAR for the session 2020-21 Should be initiated for the timely completion.	IQAC Coordinator	26.07.2021	24.08.2021	The approved draft of AQAR of the session 2019-20 has been submitted to the NAAC portal on 27.08.2021. Duties have been assigned to the concerned incharge for AQAR (2020-21) preparation.
3.	To discuss about the Faculty Development and capability enhancement programmes for students Discussion:- IQAC Coordinator suggested that there should be Faculty Development and capability enhancement	Convener Social and Cultural Committee	12.08.2021 To 14.08.2021	19.08.2021 To 21.08.2021	Faculty Development and capability enhancement programmes for students and teachers have been conducted by the convener social cultural committee and the

	<p>programmes for students in the month of August, 2021. After threadbare discussion it was concluded that such type of programmes should be organized by the college to enhance the quality among the teachers and students. Principal further directed that the programme should be conducted on soft skills and ERP Software. He suggested the names of the resource persons for the above said programmes. The duty has been assigned to Ms. Priyanka Bendral (Convener Social and Cultural Committee) to organize the event.</p>		<p>17.08.2021 To 19.08.2021</p>	<p>23.08.2021 To 25.08.2021</p>	<p>resource people of the occasion were Mr. Rohit Sharma Lecturer in English and Mr. Angrez Singh Bendral Sr. SO. DET. The FDP (Workshop on Soft Skills) was conducted on 19.08.2021 to 21.08.2021 for students and teachers and three days training programme for the teaching and non teaching staff was conducted on ERP Software from 23.08.2021 to 25.08.2021</p>
	<p>The meeting was ended with vote of thanks</p>				


Principal/Convener IQAC, DCE


IQAC/Academic Coordinator, DCE

Faculty Present	Signature	Faculty Present	Signature
1. Dr. Vikesh Kumar Sharma, Principal / Convener, DCE		6. Mrs. Joyti Raina	
2. Dr. Shefali Sharma, IQAC/Academic Coordinator DCE		7. Mrs. Amarjeet Kour	
3. Mrs. Indu Puri,		8. Ms. Priyanka Bendral	
4. Mrs. Vintee Kumari,		9. Ms. Shivangi	
5. Ms. Tina Sharma T-1			