



INSTITUTIONAL ASSESSMENT AND ACCREDITATION **(Effective from July 2017)**

Accreditation - (Cycle - 1)

PEER TEAM REPORT ON **INSTITUTIONAL ACCREDITATION OF** **DOGRA DEGREE COLLEGE** **C-52243**

Bari Brahmana
Jammu And Kashmir
181133

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA

Section I: GENERAL INFORMATION

1.Name & Address of the institution:	DOGRA DEGREE COLLEGE Bari Brahmana Jammu And Kashmir 181133	
2.Year of Establishment	2008	
3.Current Academic Activities at the Institution(Numbers):		
Faculties/Schools:	3	
Departments/Centres:	3	
Programmes/Course offered:	3	
Permanent Faculty Members:	18	
Permanent Support Staff:	8	
Students:	464	
4.Three major features in the institutional Context (Asperceived by the Peer Team):	1. PTM , an integral part of the administrative mechanism, is working efficiently and useful way for interaction between parents and teachers for the betterment of the child. 2. Institution working with ethics , dedication and reputation for value based quality education 3. The faculty is supportive and caring	
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	From : 01-06-2023 To : 02-06-2023	
6.Composition of Peer Team which undertook the on site visit:		
	Name	Designation & Organisation Name
Chairperson	DR. DHARMJIT SINGH PARMAR	Vice Chancellor,Sant Baba Bhag Singh University
Member Co-ordinator:	DR. SRIRAM DEVANATHAN	Principal,Amrita School of Engineering
Member:	DR. RAMALINGAM L P	FormerPrincipal,Sourashtra College
NAAC Co - ordinator:	Dr. Shyam Singh Inda	

Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrics(QIM) in Criterion1)	
1.1	Curricular Planning and Implementation
1.1.1 QIM	The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QIM	Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum
1.4	Feedback System

Qualitative analysis of Criterion 1

Dogra Degree College is a multi-faculty institution with Management, Commerce and Arts departments running BBA, B Com and BA. It has developed a structured and effective mechanism for the implementation of the curriculum designed and prescribed by the affiliating University of Jammu, Jammu. The institute contributes to curriculum improvement through annual meetings of BoS by participating and giving suggestions for the revision of the syllabus. Each department is having its head and regular meetings are conducted to arrive at action plan in an optimal way. Faculty members' daily updates about teaching, teachers in charge of different courses and course breakup plan are in vogue. Mechanism for admission, curriculum, class work, examination and declaration of results of all semesters ensure effective curriculum delivery. Semester-wise lecture time-table with timely adjustments whenever required is prepared and daily update regarding a topic covered by the faculty is also documented. Expert guidance lectures by guest faculty, remedial teaching and mentoring, class tests, industrial visits etc are conducted. The college prepares its own calendar adjusting with the University calendar incorporating time schedule of commencement of classes, orientation and induction of classes, structure of extracurricular activities, holidays and internal examination. For CIE, Internal assessment date sheet is flashed and test is conducted as per University statutes. It would be beneficial to include the details of internal assessment component in the course plan. ICT integration into curriculum and syllabi can be enhanced by offering non credit value added courses.

All departments of the college integrate cross-cutting issues in their courses related to professional ethics, gender, human values and environment and sustainability through various programs. Professional ethics are taught through compulsory courses in the curriculum given by the affiliating university such as in the programs of management and commerce. These ideas are also germinated through soft skill courses related to business ethics, professional conduct, industrial visits and field work and through the extension lectures of renowned experts. Gender equality is addressed through extracurricular activities to promote gender sensitisation. The celebration of events like International women's day, talk on Nari Shakti etc are conducted to infuse confidence among the girl students. Poster making and symposium are also organised to spread awareness in this regard and about human values as well. Human values are covered in the curriculum of Political Science, History, Economics, English and Geography. NSS unit, drama, dance, anti ragging cell and musical activities create awareness among the students about human values. Environmental Studies as a compulsory course prescribed by the University is taught in the first year of all programs (BBA, B Com and BA). Some courses such as Environment Impact Assessment and Environment Pollution and Disaster

Management are taught to check environment pitfalls. Students are given awareness about environmental issues through PowerPoint presentations, field visits , project works etc and activities like plantation drives , cleanliness campaigns etc promote the awareness of environmental and sustainability in the campus and its surroundings .

Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)	
2.1	Student Enrollment and Profile
2.2	Student Teacher Ratio
2.3	Teaching- Learning Process
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QIM	Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient
2.6	Student Performance and Learning Outcomes
2.6.1 QIM	Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated
2.7	Student Satisfaction Survey

Qualitative analysis of Criterion 2

Participation in organising extra and co-curricular, inter/ intra departmental competitions activities attract the students for their participation. College events like plantation drives , cleanliness drives , medical camps , rangoli competitions and village adoption programs , cultural and heritage, historical and environment visits, internship projects involving data collection and interpretation reflect on the students experience. Participative learning of students is evident in seminar group discussions, projects, paper presentation, quiz, organising International Plastic Bag Free day (on 2nd July 2022) etc. Problem solving methodologies adopted by faculty are to improve the problem solving capacity of the students by arranging unit tests, quizzes such as quiz on consumer rights, case studies, mock tests, mock interviews etc and to enhance the mental ability of the students. The College is equipped with LCD projectors and screens, laptops and PCs, computer lab with internet facility and with IT tools and ICT enabled rooms. Library provides E Acharya , E Vidwan etc. facilities to staff. The college is affiliated with Swayam as a Local Chapter to provide students and teachers with some additional online courses. Learning enhancement can be achieved to a greater degree through the usage of ICT tools such as smart boards and software such as Tally and SPSS. Additionally teacher can be trained on usage of modern tools for pedagogy.

One day orientation program is conducted at the beginning of the academic session to apprise the students about the evaluation process and schedule. The college follows the pattern and norms of internal assessment of its affiliating university and monitors the continuous evaluation in theory and practical. Dates for internal assessment tests / submission of assignments of different classes are notified on notice board and by the faculty in the classes at least a week in advance. Evaluated answer books are discussed with the students to make them aware of their lapses in attempting the question papers and its rectification in future. The college has mechanism for the redressal of grievances related to internal assessment. If the student is having any genuine reason for not appearing in internal assessment test, then another chance as per norms is given. The grievances of the students with reference to assessment are redressed by showing the answer sheet reflecting student's performance . The answer sheet of such a student is assessed by the faculty once again in the

presence of student, if required modification is made in score. While calculating the score, overall performance of the student is counted and students' performance is shared in PTM. They release the result of internal assessment within one week. The external assessment is conducted by the University and the student if not satisfied with the score, can apply for re-evaluation as per University norms and schedule.

The College communicates POs and COs of all programmes as given in the University syllabus and Scheme for Colleges to the faculty and students through hard copies of the syllabus, college website, college prospectus and through sharing in the classrooms. The college also organises career counselling lectures to communicate learning objectives and expected outcomes. The departments of the college implement both direct and indirect methods of assessment for calculating attainments of POs and COs. Direct methods include internal test (CIE) , student summer internships projects , assignments , external Test and Indirect Assessment Methods incorporates Feedbacks , Alumni Survey , PTMs Co-curricular activities. Attainment procedures of COs and Pos and the usages of Bloom taxonomy are not visible.

Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)

3.1	Resource Mobilization for Research
3.2	Innovation Ecosystem
3.2.1 QIM	Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge
3.3	Research Publications and Awards
3.4	Extension Activities
3.4.1 QIM	Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.
3.4.2 QIM	Awards and recognitions received for extension activities from government / government recognised bodies
3.5	Collaboration

Qualitative analysis of Criterion 3

The institute has created limited ecosystem for the creation and transfer of knowledge through various initiatives such as College Magazine namely Nostalgia in which students and teachers contribute articles and their various activities and achievements are highlighted. The college has collaborated with a few industries such as Chenab Textile Mills , Kathua, Intex Pvt Ltd , Bari Brahmana and banks under which students get an opportunity to undertake project work and internship or move for industrial visits and the college has also signed MOUs with Govt. College for women (Autonomous), Jammu for the exchange of best practices, research activities, and resource sharing (student and faculty exchange). The college library provides facilities through reference books , journals , magazines and e-resources such as e-vidwan, e-acharya, NDLI and Swayam NPTEL local chapter for the enhancement of knowledge amongst students. Computer lab, internet and ICT facilities help to enhance innovative skills of the students to some extent . FKSP on web Intelligence for Internet Technologies was conducted for making faculty and students computer savvy. To develop a more a more conducive environment for innovation, the college should consider entrepreneurship cell leading to future Incubation Centre, enhancing IIC, designs thinking workshops, establishing Tinker space or ideation lab for students and conduct FDP to train faculty so that they can support innovation activities.

The college carries out extension activities in the surroundings to make the society and students aware about the social issues prevailing in the society and to help and resolve their problems. The college has social units to work upon such as NSS, NCC, UBA and Eco-Warrior Club to promote social concerns like gender equality,

women empowerment, ban on plastic use and environment causes. The College conducted Human Rights day , Plantation drives , Environmental Protection: Challenges and Solution , Depleting Ozone Layer , Cleanliness and Awareness Drive, A Demonstration on Self Defence Techniques , National Voters Day , World Earth Day , Awareness Campaign on Covid-19 and Distribution of Masks (at Bari Brahmana) etc at different times in and outside the campus to bring awareness on social issues among students and society. The college organises special lectures, competitions and training programmes where social and environment concerns are discussed. Through these social activities the students imbibe values like social responsibility and environment consciousness.

The college has contributed to the World Environment Day celebration by completing green activities on campus which has been appreciated by MGNCRE (Certificate of 20th June 2022). Students of this college participated in the Independence Day at Govt. College, Samba and received Rs 3000 cash prize by being runner-up in August 2022 (certificate of 13-08-22). The college under Unnat Bharat Abhiyan carried out a household survey on GHG emission and solid liquid waste in its adopted villages Palli and Tanda and the activity has been appreciated by the Ministry of Education. The CO of 4th J&K NCC BN , which falls under Jammu and Kashmir Directorate appreciated NCC unit of this institution for their efforts in various initiatives such as Puneet Sagar Abhiyan, Har Ghar Tiranga etc. However, If the college may take up such activities on a greater scale, there would be increased recognition from government and social institutions.

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)

4.1	Physical Facilities
4.1.1 QIM	Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution
4.2	Library as a Learning Resource
4.2.1 QIM	Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library
4.3	IT Infrastructure
4.3.1 QIM	Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection
4.4	Maintenance of Campus Infrastructure

Qualitative analysis of Criterion 4

The College has developed its infrastructure and learning resources to achieve its objective to some extent. The campus is extended over an area of 1.2 acre with built up area 4535.52084 sq. mtrs. The main building comprises of the Principal Chamber, SO room, 11 classrooms, ICT Lab with internet facilities with Swayam Prabha 34 DTH channels having 30 computers, 3 laptops and 2 printers, a library, 3 staff rooms, a commerce Lab, a sports room, 2 common rooms, a multipurpose room fitted with audio-video facilities, NCC room, Medical Inspection Room, separate washrooms for boys and girls, Boys and Girls Hostel ,32 CCTV cameras , fire extinguishers, a well stocked library etc. The facilities provided to students include drinking water facilities, reprographic machine , supporting facilities like a playground, girls hostel, boys hostel, canteen, guest house, transport facilities, volleyball court 26x17m, badminton court 27x13.7m , basketball court 32.91x16.76m with carom board , table tennis , chess facilities and indoor auditorium of 2400 sqft , in House Shooting Range , parking and conference hall of 100 students seating capacity for cultural , co-curricular activities and other academic activities. There is no Gymnasium and Yoga Centre.

The college library is partially automated. The College claims the work of automation started on 06/02/2015 but the work has not been still completed. The maintenance and issuance of the library is done through ERP solution i.e. JUPSOFT but college has not purchased any library linked software to deal with library automation. All library work is exhausted through ERP. Every year library committee is constituted to strengthen and improve facilities. This committee allocates a department- wise budget for the purchase of books and periodicals and also conducts annual stock verification. Computer and internet facilities are available in the library to access online teaching learning resources including e-books, e-journals, magazines, newspapers and other literary sources. Library provides access to e-books and journals and also provides NDLI facility for their enrichment of students and teachers. Library Accounts Books reflect on the expenditure occurred on the purchase of books i.e. 1-4-18 to 31-3-19 Rs 281283.59 and 1-4-21 to 31-03-22 Rs .262210.02 and subscription on Journals is also documented i.e 1-4-20 to 31-3-21 Rs.16190. Visitors log book is there and the figure of average attendees is about 22 per day.

The college uses IT facilities as a learning tool for quality education. The college provides ample access of hardware, software, internet connectivity, transparencies, LCD projector to faculty to fulfil their educational needs. The college has 30 computers. Internet access is free of cost to all students during working hours. The college has 100 MBPS of high speed internet facility through Airtel Fiber. It provides students lab facilities of e-mail, net surfing, up/ down loading of web based application , besides helping them in preparing projects and seminars. The college has three rooms with projectors and white boards. There is a common auditorium and conference hall with ICT facilities utilised for various academic and non- academic programs. The college has its own customised e-connect ‘ JUPSOFT’ cloud based ERP software. JUPSOFT network empowers students through technology and caters to their needs extensively. All faculty members are directed to make the maximum use of ICT facility in teaching- learning process. The college has connectivity to Swayam Prabha which was recently updated to the latest technology in order to meet the demands of educational sector and is devoted to telecasting high quality educational programs on a 24x7 basis. The college is under CCTV camera surveillance for the safety of students. It seems that for IT updating lot of work is to be done and Wi-Fi facility is not available in the campus and also lagging of IT policy.

Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrics(QIM) in Criterion5)

5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.4	Alumni Engagement
5.4.1 QIM	There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Qualitative analysis of Criterion 5

The College has functional alumni committee. The alumni of the college are enrolled online and offline and their names are posted on college website. There is no financial or monetary aid of the Alumni to the institution and the alumni say that it was due to the initial stage of its formation. They are giving advice and guidance to the institution whenever and wherever required. They take part along with the advisory committee in shaping the future of the students. Many of the alumni hold positions like bankers, hotel managers, HRs, entrepreneurs etc who contribute by presenting guest lecturers in the institution. On 29th January, 2019 a guest lecture on Stock Market and Mutual Funds was conducted for the management and commerce students of the college and the resource persons were the alumni i.e. Mr Rishi Kesh , Deputy General Manager and Mr Wasim Akhtar, Branch Manager , BSE, Jammu. On 19th January 2019 , the college conducted alumni meet . The feedback and suggestions of college alumni is taken to improve the growth and development of the

college. The Alumni Association is not registered so far.

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QIM	The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance
6.2	Strategy Development and Deployment
6.2.1 QIM	The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc
6.3	Faculty Empowerment Strategies
6.3.1 QIM	The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff
6.4	Financial Management and Resource Mobilization
6.4.1 QIM	Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)
6.5	Internal Quality Assurance System
6.5.1 QIM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Qualitative analysis of Criterion 6

The principal of the college as administrative chief interacts with staff and students at formal and informal levels on various occasions. The principal and staff members are easily available to the students to voice their concerns, grievances etc. Individual problems of the students especially girls addressed immediately to their satisfaction. The administration and staff work in complete unison with each other in tune with the vision and mission of the college. The college administration encourages a culture of participative management involving all staff members in the overall functioning of the institute. There were 17 constituted committees such as college development and infrastructure, academic affairs, anti- ragging and student grievances, Cell against sexual harassment etc who have control over academic and administrative matters of the college which are finalised by the Principal in consultation with senior staff members. These committees conduct frequent meetings to discuss the issues and take the decisions for the smooth conduct of academic and administrative matters of the college. Minutes of the committee meetings are there but proceedings of the some meetings are handwritten. There is a crystal organogram of hierarchical structure of power and ultimate decision making authority is Chairman of DET.

The Chairman of the management of the college is the executive head of the institution who nominates the other bodies of the college. The various policies are implemented by the Secretary with the consent of the Chairman. The Director, DET is the director of campus development. The Principal is the authorised body of the institute that governs and regulates the daily activities and all the academic issues of the institute. The appointment of the Principal, Teaching and adhoc staff are made by the statutory selection committees duly constituted as per Government, University and DET norms. The non-teaching staff is appointed by the Trust itself. The decision making procedure is made at the appropriate level in the organisational hierarchy. 41

service rules framed by DET are documented. All the committees and cells take care of curricular and co-curricular activities of the college keeping in mind the quality aspects as per university norms. UGC norms are adhered to in regard to appointments of faculty. Teacher's duty chart is practiced to indicate his/ her academic responsibilities. The organisation structure of the college includes a governing body, administrative setup, and functions of various bodies, service rules, procedure and recruitment and promotion policies. All staff members and students utilise ICT facilities provided by the college for the enrichment of teaching learning process. There is institutional strategic /perspective development plan .

The College has adopted welfare measures for teaching and non-teaching staff such as ESIC and EPFO, transport and Internet Facilities, 15 casual leaves, FDPs, FKSPs, Indoor Games Facility, permission to attend workshops and conferences for enhancing professional competence, reimbursements for attending workshops and conferences etc. The performance of teaching and non teaching is judged on the basis of filled APR format documented by DET. The performance of Teachers is evaluated on the basis teaching hours, teaching methodology, participation in curricular and co-curricular and extracurricular activities, integrity, punctuality , general intelligence , rapport with student community, willingness to take responsibility , result percentage of the classes, student feedback and its analysis and action taken etc. Teachers are to give self appraisal which is also considered at the time of teacher's evaluation. Non-Teaching staff is also required to submit APR format annually and evaluation is conducted on the basis of neatness , honesty, acquaintance with rules and regulations, knowledge and skill in dealing with accounts matters , quickness in despatch or business , manners to work with superiors, colleagues, subordinates , students knowledge of drafting , punctuality etc. There is no mentioning of implementation of UGC framed PBAS to gauge the performance of the faculty.

It is a self finance institution and mobilization of funds is through fee charged from students as per University of Jammu norms along with transport and hostel fee collections. Budget of the institution is prepared every year taking into consideration recurring and non recurring expenditures. Bills, vouchers, purchased items are verified as per specifications. College Development Committee reviews the mobilisation of funds and utilisation at its periodically meetings. The Institution's internal financial compliance audit is conducted by DET to ensure that the overall system of internal controls working efficiently. Weaknesses if reported, are rectified. Accounts books and operation of accounting software are managed timely and accurately. Record of assets including the details of cost, identification and location of assets are maintained. External audit is conducted by Chartered Accountant Firm i.e. Lalit Gupta of RC Gupta and Company appointed by DET which is conducted annually. It checks that the expenditure has been incurred as per framed guidelines and utilisation of budget as per provisions with strong internal control and checks. All the discrepancies/ suggestions made in the previous audit report were complied with. Income and expenditure statements signed by CA are there. The Finance Committee examines the audited annual accounts statements and revised budget estimates and submits its recommendations to Board of Management for approval.

IQAC was set up in the college in 2020 to strategise and plan NAAC accreditation and for quality enhancement in overall teaching, learning and infrastructural facilities. Its steering committee was constituted with each member given criterion wise responsibility with certain time frame stipulation. Feedback for the assessment of the faculty is taken from the students for further improvement. Students feedback is based on different parameters. IQAC has constituted committees for the smooth functioning of the academic activities. It also undertakes academic and administrative auditing by internal committees. It monitors teaching learning process regularly through review meetings. These meetings facilitate the analysis of the learning process and sensitize the faculty about the purpose and function of IQAC. The college claims that IQAC facilitates two teaching learning reforms such as providing ICT facilities to the faculty to provide them latest technological knowledge to use innovation in teaching and a proper feedback mechanism to review the performance of the teachers and students (students learning through class tests , assignments , quiz, University result etc.). There

is no printed format of faculty feedback and it is just as paper typed suggestions and action taken. There is no systematic collection of feedback from students and faculty regarding campus infrastructure, facilities, placements, governance etc.

Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.1 QIM	Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years
7.1.4 QIM	Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)
7.2	Best Practices
7.2.1 QIM	Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual
7.3	Institutional Distinctiveness
7.3.1 QIM	Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Qualitative analysis of Criterion 7

The college has organised its activities for the promotion of gender equity during the last five years such as Lecture on “ How to groom yourself for corporate world” on 15/12/2017, workshops on ‘Girl up initiative program’ on 17/09/2018, ‘Self Defence Program for Girls’ on 13/03/2019, ‘Self Defence Techniques’ on 10/03/2020, talks on ‘Victories and Struggles of Women’ on 15/03/2021, activities on ‘National Girls Child Day’ on 24/01/22, ‘Nari Shakti as Entrepreneur’ on 15/ 03/222022 etc. The college calendar incorporates important national and international commemorative events being organised in the college. Independence Day and Republic days are celebrated every year. National Constitution Day, National Voter’s day, World Health Day, World Environment Day, International Women Day, Teacher Day and International Yoga Day are organised every year. National Youth Day on 12th January 2018 and 2019 to commemorate Swami Vivekananda’ birth day, National Science Day, Dr BR Ambedkar Jayanti, World Child Labour Day were conducted in 2021 and National Vaccination Day on 16th march 2021 was organised. The activities like World No Tobacco Day, Major work and contribution of Dr Ambedkar and World Earth Day were also organised. Several other festivals such as Diwali, Lohri etc. are also celebrated at different occasions with the participations of faculty and students to cultivate cohesiveness.

The Institution is providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio economic diversities. The institution claims that this tolerance and harmony is spread among students, staff and other stakeholders by organising national and international days and events. The institution sensitises the students and its employees about their constitutional obligations such as values, rights and duties and responsibilities to make them good citizens through curricular and extracurricular activities such as World Anti Tobacco day, National Voter’s Day, Human Rights Day, Cleanliness Drive, Vermi Composting World Child Labour Day, Gandhian Philosophy, Visually Impaired Students etc. NCC and NSS units also work in this regard. Training programs, seminars and workshops are conducted to inherit human values and constitutional responsibilities. A code of conduct has been framed for students and employees. The institute should consider expanding their efforts towards inclusivity covering diversity across

the nation.

First best practice mentioned is PTM- A comprehensive feedback about student progress for the betterment of students' performance. The objective is to build a strong relationship to understand and to determine the need of the child, to provide a platform for parents to know about academic performance of the child, to help the parents to realize the respective role of the child and to obtain about feedback from the parents of the strength of the child and handle further improvement. The practice initiated in 2015 with the aim to provide a common platform to share the strength and weakness of the child to enrich his/her further studies but with good response of the parents it was made the good practise where overall development of the students can be matured. DCC organises PTM in every semester where academic and behavioural performance with guardians and parents are shared. Documentary evidence of the conduct of the meetings is there. Every dept prepares a detailed report of the students such as punctuality, discipline, academic performance, strength, weakness, answer scripts etc which is shared with them. It also decides for the further steps for the improvement in studies. Mentor System and doubt sharing sessions are also shared. Parents' collaboration with teachers has resulted in the academic achievement related to improved performance, assessment grades, attendance, motivational inspiration and better social skills. Time constraints for working parents are a problem being encountered but are handled through a virtual PTM. Some students even give incorrect data of the parents. Outstation parents from a distant area sometimes do not attend PTM and lack of seriousness is also a problem. Overall it is a successful practice.

Second best was Students' Enrichment and Development Program and the objective of this program was to upgrade the knowledge of students by arranging their participation in different activities, by encouraging skills of students apart from regular academic development, thorough interaction with successful personalities and improving their competencies, widening their horizon and exposure and generating high-value added developmental experiences. All the faculty and principal of Dogra Degree College ensure students participation in all academic activities and expose them to administrative activities as well. Periodically they are assigned several tasks for grooming their abilities. Students are being trained at different locations through experts in various fields under students' development programs and are given certificates in this regard. The College also conducts environment studies, field visits, picnics and industrial visit to generate awareness among students and they are also exposed to online platforms by conducting webinars, Google Meet and Zoom activities. Documentary proof substantiates all these activities.

The institution's distinctiveness is to stress upon the core points of vision and mission with the objective to make students socially responsible along with their personal and professional growth and to strengthen professional academic learning through latest teaching practices to provide best scholarly output. The college strives to achieve it by providing knowledge and skill beyond academics and to create awareness on societal issues, challenges and problems to enable them to compete with global situations. The vision is to develop socially responsible citizens and with this aim social outreach activities are accomplished such as cleanliness, plantation drives, rally on anti ragging awareness, visiting primary health centres, orphanages and adopted villages etc. During Covid -19, the college distributed masks to the local public and spread awareness regarding Covid SOPs in Bassi Kalan Primary Health Centre. Every year the institution conducts various programs for the academic enrichment of students such as quiz competition for analytical ability, a debate competition for the promotion of literary skills and also creativity activities such as rangoli, flower arrangement, poster making etc. DCC strives to utilise ICT tools in all its academic and administrative matters. Adoption of modern pedagogical tools is encouraged and students and teachers are oriented to use PowerPoint presentation to augment teaching learning process. Class representatives and students representatives work as bridge between Management / faculty and students. Vision and Mission are in the initial stage of being operationalized.

Section III:OVERALL ANALYSISbased on Institutional strengths.Weaknesses,Opportunities & Challenges(SWOC)(up to 500 words)

Overall Analysis

Strength:

- All students' sanctioned strength seats are filled
- More women faculty than men
- NCC and NSS units are functioning well contributing for extension activities
- Monthly basis students feedback
- PTM , an integral part of the administrative mechanism, is working efficiently and useful way for interaction between parents and teachers for the betterment of the child.
- Students strength is increasing every year
- Transport facility available for teachers and students
- Institution working with ethics , dedication and reputation for value based quality education
- Healthy student- teacher ratio 24:1 in 2020-21
- Beautiful campus with easy access
- Financial weak students are offered support in the form of scholarships and free ships.
- Teacher guardian system for one to one interaction with their students
- The faculty is supportive and caring
- Strong internal control/checks/systems in place for supervising expenditure

Weaknesses:

- No Associate Professor in the college
- Science Discipline courses are not in vogue
- No Ph.D degree holder faculty
- No dedicated library software for ILMS
- Alumni Association is not registered
- Not permanent (only temporary) affiliation

Opportunities:

- To make the college vibrant with multidisciplinary education under NEP
- To start Science stream related courses and vocational , skill based job oriented and PG courses
- To apply for the sanction of Major and Minor projects to UGC, ICSSR, ICHR and other government bodies
- To create Civil Services Centre for preparing the students for competitions such as NET, POs, SET, TOFEL, Civil and Military Services etc to offer employability
- To strive for more achievements in cultural, sports and extension activities.
- To strive to make faculty knowledgeable on outcome based education

Challenges:

- To generate resources and collect funds from the public for the development of the college.
- To get permanent affiliation by fulfilling all required conditions
- In the absence of grant from Government to start new courses

- To check and minimise the dropout rate of the students
- To bring the college under Grant-in-Aid scheme of the Government
- Lack of adequate employees in local region

Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- Science and Computer streams be started to give more choice of streams to students and to develop analytical and problem solving skills
- Alumni Association be rejuvenated
- Library software for ILMS be purchased and library be made fully automated
- Sports infrastructure (including play grounds for Football and Hockey) be strengthened
- More MOUs, collaborations and linkage with reputed institutions and industry be established to give exposure and enhancement of knowledge to faculty and students and also for exchange of best practices and resource sharing.
- Skill based and job oriented courses be started
- Strive to get permanent affiliation from affiliating University
- The faculty be encouraged to apply for Major and Minor project from UGC and other sponsoring Government bodies.
- Placement Cell be expanded in terms of learning and development , career counselling and stronger industry partnership
- Faculty be encouraged and supported for pursuing Ph.D
- The college consider upgrading software tool for teaching and organising Tech Fest
- The college should pursue for attaining 12B status of UGC
- Incubation centre be set up.
- Research infrastructure be strengthened

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution

Seal of the Institution

Sl.No	Name		Signature with date
1	DR. DHARMJIT SINGH PARMAR	Chairperson	
2	DR. SRIRAM DEVANATHAN	Member Co-ordinator	
3	DR. RAMALINGAM L P	Member	
4	Dr. Shyam Singh Inda	NAAC Co - ordinator	

Place

Date